

**Bid Document/ बिड दस्तावेज़**

Bid Details/बिड विवरण	
<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	13-05-2025 13:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	13-05-2025 13:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	90 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Ministry Of Earth Sciences
<b>Department Name/विभाग का नाम</b>	Department Of Earth Sciences
<b>Organisation Name/संगठन का नाम</b>	National Centre For Antarctic And Ocean Research (ncaor)
<b>Office Name/कार्यालय का नाम</b>	Goa
<b>क्रेता ईमेल/Buyer Email</b>	akshada.ncpor@nic.in
<b>Total Quantity/कुल मात्रा</b>	1
<b>Item Category/मद केटेगरी</b>	Hot Air Oven
<b>GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS</b>	Hot Air Oven
<b>GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS</b>	Hot Air Oven (FSSAI), Hot air gun, Laminar air flow cabinets or stations, Hot Air Blower (BHEL), Vacuum Oven, Air Freshener Solid and Gel, Industrial Oven, Portable electrode oven, Laboratory Drying Oven, Air Curtain
<b>अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification</b>	<ul style="list-style-type: none"> <li>Hot Air Oven (FSSAI)</li> <li>Laboratory Drying Oven</li> <li>Industrial Oven</li> </ul>
<b>MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट</b>	No
<b>Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट</b>	No
<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	OEM Authorization Certificate, Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

#### EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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#### ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	38

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

Director

If Offline EMD/PBG, the Original document to be delivered to National Centre for Polar and Ocean Research (NCPOR), Ministry of Earth Sciences, Headland Sada, Vasco Da Gama, South-Goa, Goa 403804.  
(Director, Ncpor)

#### MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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#### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

### Hot Air Oven ( 1 set )

#### Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification	<a href="#">Download</a>
Document/क्रेता विशिष्टि दस्तावेज़	

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pradeep Kumar Singh	403804, Director National Centre for Antarctic Ocean Research Headland Sada, Vasco-da-gama,	1	45

#### Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

##### 1. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

## 2. **Generic**

**Manufacturer Authorization:**Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

## 3. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

If Offline Bid Security or Performance Security (as per Beneficiary name & Bank Details), the original document is to be delivered to The National Centre for Polar and Ocean Research (NCPOR), Ministry of Earth Sciences, Headland Sada, Vasco Da Gama, South-Goa, Goa 403804. (as per the timeline stipulated by GeM GTC)

(a) Bidders to provide compliance on All Technical Specifications (attached in ATC) along with the Product Catalog/Data Sheet of the product(s) offered in the bid.

(b) Product Catalog/Data Sheet of the product(s) offered in the bid are to be uploaded along with the bid documents. Buyers can match and verify the Product Catalog/Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

(c) Performance Security/Guarantee - As per Buyer & Banking details in Bid and GeM General Terms & conditions, the Online PBG or Offline PBG must be submitted by Seller to the Buyer within 15 days of award of contract on GeM. The payments to the seller shall become due only after receipt of Performance Bank Guarantee by the Buyer and verification of its genuineness. No interest shall be payable upon the Performance Bank Guarantee.

(d) If the Seller fails or neglects to observe or perform any of his obligations under the contract it shall be liable for the Buyer to forfeit either in whole or in part, the Performance Bank Guarantee furnished by the Seller.

(e) Bidder to submit duly filled Bidder form consisting basic company and bank account details for vendor registration process along with technical documents.

Bidders are required to submit a completed Bidder Registration form (attached in point 4) along with the necessary technical documents, which include company information and bank account details for the vendor registration process.

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## 4. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

## 5. **Warranty**

Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

## 6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

The Director, National Centre for Polar and Ocean Research  
payable at

SBI Commercial Branch, VIDHYA DHIRAJ BHAVANF L GOMES RD, GOA PIN-403802

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

## 7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

The Director, National Centre for Polar and Ocean Research  
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

## 8. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

The Director, National Centre for Polar and Ocean Research

Account No.

10153336180

IFSC Code

SBIN0004116

Bank Name

State Bank of India

Branch address

SBI Commercial Branch, VIDHYA DHIRAJ BHAVANF L GOMES RD, GOA PIN-403802

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

## 9. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

## 10. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

## 11. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

**---Thank You/धन्यवाद---**

### Hot Air Oven – Qty 01 No.

Sr No.	<u>ITEM SPECIFICATIONS</u>	Complied/ Not Complied	REMARKS (if any)
A	<b>Hot Air Oven</b> <b>Make:</b> <b>Model:</b>		
1.	A Compact low-noise hot air oven with programmable temperature settings and different airflow modes ensuring the drying of laboratory glass wares, samples and ashing of filter papers.		
2.	Dimension: Outer Dimension: 60x80x70 cm (L x W x H) (including rear fan) (±2 cm) Inner Dimension: 40x40x40 cm (L x D x H) (±2 cm)		
3.	Number of shelves: At least 2-3		
4.	Capacity: 60 – 65 litres		
5.	Temperature range: RT to maximum 330°C or above		
6.	Temperature fluctuation: ±1°C		
7.	Temperature accuracy: ±1°C		
8.	Timer range: 1-99999min		
9.	Temperature uniformity: ±1°C		
10.	Insulation provided: Properly insulated to enhance safety		
11.	Material inside: High-quality Stainless steel		
12.	Place of heating elements: Multiple sides		
13.	Controller position: Must be on the door or left/right side body of the oven. The controller should not be mounted separately or on the top or attached to side of the body.		
14.	Air circulation: Rear mounted Single or multiple Fan / Blower for proper air circulation. No top - mounted fan.		
15.	Front Door: Powder coated Mild steel. The handle of the door should be well insulated or of appropriate material to avoid heating. Ergonomic design of the door handle.		
16.	Body: Mild Steel with powder coating		
	<b>Additional Features:</b>		
17.	The door should be insulated to ensure safety.		
18.	The oven must have a microprocessor-based digital indicator or controller with an LED/LCD display for temperature display and period/mode of operation.		
19.	A microprocessor-based controller should be included, with programmable settings for multiple profile modes (must be above 6 profiles), alarm parameters, configuration options, profile parameters, set point profiles, PV error indicators, and locking features.		
20.	The oven must be equipped with an electronic alarm that activates if the temperature deviates by more than ± 5°C.		
21.	An automatic electronic timer with a capacity of up to 999 minutes should be included.		
22.	The oven should feature a data logger with 4/8-channel temperature recording, basic software, PC communication, and optional data collection via a USB port.		
23.	It should come with multiple mesh sizes of stainless-steel shelves.		
24.	The oven should be capable of operating at high temperatures (330°C and above) for extended periods (12-24 h).		

25.	It must be maintenance-free, and Self-diagnosing modes should be available for better identification and resolution of any issues		
26.	Warranty for 3 years.		
B	Certification or conformity of standard = CE or UL/USFDA or ISO9001		
C.	Operating Manual: 02 Set of Operating manual to be supplied (Language: English)		
D	Supply, Installation, Testing & Commissioning at National Centre for Polar and Ocean Research, Goa 403804 - India		
E	A valid authorization letter from the manufacturer <b>or</b> OEM self-declaration should be provided with the tender.		
F	Delivery Period - <b>45 days</b>		

**\*\* Please note: Bidders to submit compliance on all the mentioned points along with all the requested detailed specifications and brochure for the Quoted/Offered item. Signed and sealed on each page.**



**BIDDER REGISTRATION FORM**

(Mandatory to be submitted along with the Bid Documents)

<b>A</b>	<b>Company Information of the Bidder/Service Provider:</b>	
<b>1</b>	<b>Company Name in full as per GeM:</b>	
<b>2</b>	<b>Address in full as per GeM:</b>	
<b>3</b>	<b>Contact Name &amp;No.:</b> 1) Primary 2) Secondary	
<b>4</b>	<b>Email id:</b> 1) Primary 2) Secondary	
<b>5</b>	<b>GST No.</b>	
<b>B</b>	<b>Bank Information of the Bidder/Service Provider:</b>	
<b>1</b>	<b>Bank Account Number:</b>	
<b>2</b>	<b>Bank Account Type:</b> Savings/Current Account.	
<b>3</b>	<b>Name of the Beneficiary Bank Account as registered in GeM:</b>	
<b>4</b>	<b>Bank name in full:</b>	
<b>5</b>	<b>Bank Branch&amp; Address:</b>	
<b>6</b>	<b>IFSC Code:</b>	

[Signature with date, name and designation]

for and on behalf of M/s\_\_\_\_\_

[Seal of company]