

PROCUREMENT SECTION

FOREIGN ENQUIRY

M/s.

Ref. No.:

LHE-20138

Date:

09.09.2016

Due Date:

29.09.2016

Dear Sirs,

We require the following items for XXXVI Indian Antarctic Expedition. Original equipment Manufacturers, Bonafide vendors, Authorized dealers, distributors are requested to send your offer for the following items as per the terms and conditions mentioned below.

SL. NO.	ITEM DESCRIPTION	QUANTITY
01.	Romutec, ABB, The Relay GmbH, Finder, METZ Connect, Brand Spares for Building Management System (As per Annexure-I)	(As per Annexure-I)

Your offer should contain the following information:

1. Submit your quotation on FOB basis. Indicate prices on CIF Goa basis.
2. Delivery Period: Please confirm the exact date of delivery.
3. Validity of quotation:
4. Quantity/Trade discounts, if any. :
5. Guarantee/Warranty of the product:
6. Taxes applicable (VAT if any):
7. Enclose brochure/leaflet – Specification:
8. **No advance payment** will be made. Payment by irrevocable letter of credit after supply and acceptance of the material by NCAOR.
9. Overwriting and corrections should be attested properly. The quotation should be complete in all respects and should be duly signed. Incomplete and unsigned quotation will not be considered at all. Quotation should be submitted as per NCAOR terms and conditions.
10. All relevant technical literature pertain to items quoted **with full specifications** (Drawing, if any), information about the products quoted, including brochures if any should accompany the quotation.
11. A list of **reputed clients** to whom the firm has supplied similar items to be furnished along-with the quotation.

12. Quotation should be **valid for a period of 90 days** and the period of delivery required should also be clearly indicated. If the supplier fails to deliver the goods within the time to be agreed upon, for delayed deliveries and for delays in installation (wherever applicable) NCAOR reserves the right to **levy liquidated damages** at the rate of 0.5% per week or part thereof up to maximum of 5%.
13. Please **specify the Make/Brand** and Name of the Manufacturer with address, country of origin and currency in which rates are quoted.
14. Both **FOB and CIF prices upto Indian port of entry** namely Goa should be indicated. However quotation should contain item-wise prices including total ex-works price and cost of packing forwarding, approx. cost of air-freight charges for delivery up to Goa, India.
15. A technical Committee constituted by the Director will assess the product supplied/installed for their quality and their conformity to the specifications provided by the firm in their quotations. Any item(s) identified by the Committee to be not as per the specifications or are found to be of inferior quality will be rejected, and the bills towards the supply will not be processed for payment till proper replacements are provided.

Please enclose documentary proof such as latest purchase order copies/pricelist etc., to substantiate the reasonability of price.

Note: Please enclose a copy of valid Authorized Dealership/Distributor Certificate obtained from OEM. Quotation received without valid authorization certificate will be rejected.

The prices shall be quoted in freely convertible foreign currency in case of offers received for imported stores.

You have to confirm that the "the rates quoted by you are reasonable and lowest & not exceeding the lowest rates charged to any of your other client.

Director, NCAOR reserves the right to reject any quotation received without assigning any reasons.

Yours faithfully

Executive (Procurement)
For and on behalf of Director, NCAOR

TENDER ACCEPTANCE UNDERTAKING

To

The Director,
NCAOR, Headland Sada,
Vasco – Goa.

Having examined the tender document for **Spares for Building Management System**, we the undersigned hereby offer to supply the material in conformity with all specifications and conditions set out in the tender document.

We enclosed all the relevant documents as per the tender.

We understand that you are not bound to accept the lowest or any tender received.

Date :

(Signature of Bidder)

Name :
Designation :

Seal

Annexure-I

LHE-20138

SPECIFICATIONS FOR SPARES FOR BUILDING MANAGEMENT SYSTEM

Sr. No.	Part No.	Description	Brand	Quantity
	Spares for Building Management System			
1	JRDC 601	4xAI, 8xDI, 6xDO Bacnet Module	Romutec	2 Nos
2	ESB 20-20	Contactora 20A,250V	ABB	10 Nos
3	JRDC 632	16 universal Input Module (Analog or Digital, Active or Passive)	Romutec	1 No
4	PW20	Compact M-Bus Master Level Converter	The Relay GmbH	1 No
5	87.21.0.240.0000	Modular Timer	Finder	1 No
6	KRA-SR-M8/21/ or Part no-11064513	Coupling devices	METZ Connect	3 Nos