



राष्ट्रीय ध्रुवीय एवं समुद्री अनुसंधान केन्द्र

पृथ्वी प्रणाली विज्ञान संगठन

पृथ्वी विज्ञान मंत्रालय (भारत सरकार)

हेडलैण्ड सडा, वास्को-डा-गामा, गोवा-४०३ ८०४, भारत

NATIONAL CENTRE FOR POLAR OCEAN RESEARCH

Earth System Science Organisation

Ministry of Earth Sciences, (Government of India)

Headland Sada, Vasco-da-Gama, Goa - 403 804, INDIA



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(Procurement Section)

Advertised Tender

M/s.

Ref. No.:

LHE-20201

Date:

23.08.2019

Due Date:

24.09.2019

Opening date:

25.09.2019

Dear Sir,

We require the following item for official use. You are requested to send your offer in your official letter head (to be quoted in the price bid format as at Annexure-I) on F.O.R NCPOR, Vasco-Da-Gama basis for the following items as per the terms and conditions mentioned in Annexure-II.

SR. NO.	ITEM DESCRIPTION	QUANTITY
01	TOOLS FOR MAINTENANCE AND REPAIR OF VEHICLES & LIFE SUPPORT SYSTEMS AT BHARATI STATION	As per Annexure-I

Your offer should contain the following information:

1. Terms of Price: F.O.R NCPOR.
2. Validity period of quotation: 90 days from due date.
3. Delivery within 30 days, please indicate delivery date
4. Mode of Dispatch: Door delivery to NCPOR, Vasco-Da-Gama, Goa.
5. 'C' / 'D' form is not available; Copy of Registration certificate for GST and PAN card to be provided.
6. Specify Brand/Make Model of the quoted item (Catalogue, brochures & leaflets etc. of the quoted item to be enclosed)
7. Guarantee/Warranty.
8. NCPOR is registered under DSIR and applicable for GST concession rate of 5% as per Ministry of Finance Notification 47/2017 and 49/2017 dated 14.11.2017.

Director, NCPOR reserves the right to reject any quotation received without assigning any reasons.

Also confirm that "the rates quoted by you are reasonable and lowest charged to any of your customer"

Yours faithfully,

**Head (Procurement & Stores)
For and on behalf of Director, NCPOR**

PRICE BID FORMAT

To be quoted in the following format only on F.O.R, NCPOR, Vasco Da Gama, Goa Basis.

Sr. No.	Item Description & Specifications	Quantity	Unit rate Quoted in INR (after offering maximum discount)	Total (Col.1x Col.2)	GST Amount & % applied	Total Quoted Amount in INR (should not be more than MRP) (Col.3 + Col.4)
		(Col. 1)	(Col.2)	(Col.3)	(Col.4)	(Col.5)
	Tools For Maintenance And Repair Of Vehicles & Life Support Systems At Bharati Station					
01	Grease Pump Foot Operated\WRKSHP\Grz/JCB HIGH PRESSURE FOOT OPERATED GREASE PUMP - FOP/10A# Preferred Brand : GROZ/JCB Other Specification: 1-Flow Rate Upto 2 g/Stroke 2-Pressure Upto 8700 PSI	01 No				
02	Hose High Pressure\WRKSHP\Grz/JCB GROZ high pressure rubber hose with pistol handle fitted with steel extension & professional coupler (4m) Preferred Brand : GROZ/ JCB	01 No				
03	Wrench Impact GD 18 E\WRKSHP\Bsch Impact Wrench GDS 18 E Professional Model No-Impact GD 18 E Brand: Bosch	01 No				
04	Wrench Impact GDS 30\WRKSHP\Bsch Impact Wrench GDS 30 Professional Model No-Impact GDS 30 Brand: Bosch	01 No				
05	Socket Set 19mm Square drive\WRKSHP\Tpry Sockets Set 19mm (3/4") Square Drive Preferred Brand: Taparia	01 No				

06	Spanner Ring Set 18\WRKSHP\Tpry Ring Spanner Set (18- 6X7, 8X9,10X11, 12X13,14X15, 16X17, 18X19, 20x22, 21x23, 25X28, 30x32, 32X36, 36X41, 41X46,46X50) Preferred Brand: Taparia	01 No				
07	Spanner Set Double Ended\WRKSHP\Tpry Double Ended Spanner Sets - DEP 12 (6x7, 8x9, 10x11, 12x13, 14x15,16x17, 18x19, 20x22, 21x23, 24x27, 25x28, 30x32) (DER - 32X36, 36X41, 41X46, 46X50, 50 X 55) Preferred Brand: Taparia	01 No				
08	Allen Key Set Hexa Small\WKSHP\Tapariya Hexa Allen key set (0.7mm, 0.9mm,1.3mm, 1.5mm, 2.0mm, 3.0mm,3.5mm, 4.0mm, 4.5mm, 5.0mm, 5.5mm, 6.0mm, 7.0mm, 8.0mm,10.0mm) Size-Small Brand- Tapariya	02 SET				
09	Allen Key Set Hexa Large\WKSHP\Tapariya Hexa Allen key set (large Size with long Arm) Size-(12mm, 14mm, 17mm, 19mm, 22mm, 24mm, 27mm) Brand- Tapariya	02 SET				
10	Tester Antifreez\WKSHP\HYROTEMP /Wrth Antifreez tester Temp range: -5 to -45 Brand-HYDROTEMP/Wurth	02 No				
11	"Pipe Die 1/2 "" To 3""\WKSHP\"Pipe Die set Size-1/2 inch to 3 inch diameter external diameter.	01 SET				
12	Crocodile Clip Heavy Duty\WKSHP\Heavy duty Ground crocodile clip Specification- Material: Zinc plated steel, current rating: 100Amp	30 No				

13	Pump Rotary Barrel\WKSHP\Ambca Rotary barell pump Make-Ambica Model No-CF8M	02 No				
Grand Total						
Total amount inclusive of GST in words: _____						

***GSTN:** _____

- 1. Validity: 90 days.**
- 2. Delivery by(please indicate): on or before** _____
- 3. NCPOR is registered with DSIR and applicable for GST concession rate of 5% as per Ministry of Finance Notification No. 47/2017 for Integrated Tax (Rate) & Notification No. 45/2017for Central Tax (Rate) dated 14.11.2017.**

I/We accept all the terms & conditions of the enquiry and in case of award of purchase order we will supply goods as above.

Signature:

Designation:

Bidders Name with address & Seal:

Phone No.:

Email Address:

Date:

PURCHASE ENQUIRY – GENERAL TERMS AND CONDITIONS

1. This quotation and any order resulting from this Enquiry shall be governed by Terms and Conditions mentioned in this enquiry.
2. Where counter terms and conditions of business have been offered by this supplier, we shall not be deemed to be governed by these unless our specific written/ acceptance there of has been given.
3. No conditions and terms notice of which has not been given by the Supplier while submitting quotation will be considered by us if put forward in subsequent correspondence.
4. **Quotation:** Quotation should be submitted only in given price bid format (Annexure I) in a sealed envelope super scribed with Enquiry Number and Due Date and the same must reach our office on or before the Due Date. Quotations should preferably be typed and without any corrections and over writings.
5. **Specifications:** Materials should be offered strictly conforming to our specification. The deviation in specification if any should be clearly indicated by the supplier in his quotation. The supplier should also indicate make/type No. of the materials offered. Vague terms such as Best Indian, Best Indigenous. Imported Make should not be used.
6. The rate quoted against each should be in units stated in the Enquiry. Where quotations are in terms of units other than those specified, relationship between the two sets of units must be furnished.
7. **Samples:** Samples where asked for shall be submitted, free of all charges and should reach us before the Due Date of the Enquiry. Sample must be carefully packed and labeled clearly with enquiry No. & due date. We shall not be responsible in any way for the loss or damage of samples due to any reasons whatsoever. In the event of the non-acceptance of offer, supplier will have to remove the samples at his own expenses.
8. **Terms of prices:** Quotation should be submitted on F.O.R. Vasco or F.O.R. Destination price including transit Insurance. Preference will be given to such quotations. For quotations Ex-Works, Ex-godown/F.O.R. Dispatching Station, the approximate packing, forwarding & freight should be indicated by the supplier. Quotations from Local Suppliers should be delivered at our stores.
9. **Validity:** The quotation should remain valid for a minimum period of 90 days from the Due Date of the Enquiry.
10. **NCPOR is not entitled to issued Form C or D.** No Taxes or any other tax shall be payable by us unless payment of the same is specifically mentioned by the suppliers in their quotation and same is legally leviable.
- 11. NCPOR is exempted from payment of Custom duty as per Government notification.**
12. **Duties / Taxes:** Percentage charged should be clearly mentioned in the price bid.
13. **Insurance:** The supplier will be responsible for and should cover the insurance for all transit risks if the terms of prices are F.O.R. Vasco or F.O.R. Destination unless otherwise stated specifically by the supplier in his quotation.

14. **Delivery:** Preference will be given to Ex-Stock offers Suppliers submitting quotation on forward delivery basis must indicate earliest firm delivery date by which the materials will be dispatched by them from the date of receipt of order. Offer such as “Ex-stock Subject to prior Sale” or “Delivery at the earliest” may not be entertained.
15. **Inspection:** Material on its arrival at our site will be inspected by our Inspection Department and their decision in the matter will be considered final and binding on the Supplier.
16. **Payment:** Payment for accepted quantity will be made within 30 days after receipt & acceptance of ordered material against submission of original invoice. Discount, Rebate, if any, for early Payment should be clearly stated.
17. Director NCPOR reserves the right to reject any or all the offers received or to accept any offer wholly or in a part of order of a lesser quantity without assigning any reason. The tenders shall be bounded to execute such an order.
18. In case the supplier does not deliver the goods according to the delivery schedule, he will be liable to pay 0.5% of the value of the goods not delivered according to schedule, as liquidated damages for delay of week or party thereof subject to maximum 5% of the value of goods not delivered, without prejudice to the right of NCPOR
19. In case an order placed by the NCPOR based on the quotation submitted by the supplier is not executed by him, the NCPOR may buy the ordered goods from elsewhere and recover, the additional amount if may have to spend in procuring the stores plus 10% to cover the incidental expenses.
20. All disputes arising in connection with executing the purchase order will be subject to the Jurisdiction of the Courts in Goa only.
21. NCPOR will not be responsible for any postal delays.

Sd/-
Head (Procurement & Stores)
For and on behalf of Director, NCPOR