

राष्ट्रीय अंटार्कटिक एवं  
समुद्री अनुसंधान केन्द्र  
पृथ्वी विज्ञान मंत्रालय  
भारत सरकार  
हेड लैंड सडा, वास्को डा गामा  
गोवा- ४०३ ८०४ भारत



**NATIONAL CENTRE FOR  
ANTARCTIC & OCEAN RESEARCH**

Ministry of Earth Sciences  
Government of India  
Headland Sada, Vasco da Gama  
Goa - 403 804 - INDIA

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**PROCUREMENT SECTION**

**INDIGENOUS ENQUIRY**

M/s.

Ref. No.: AES-11485

Date: 23.08.2017

Due Date: 14.09.2017

Dear Sirs,

We require the following items for XXXVII - Indian Antarctic Expedition. Manufacturers, dealers, Bonafide vendors, distributors/authorized agents are requested to quote for the following items as per the terms and conditions mentioned below and Annexure A.

SL. NO.	ITEM DESCRIPTION	QUANTITY
	ELECTRICAL AND MISCELLANEOUS ITEMS	
01.	Battery Charger and Threading Tools BOSCH, NOCO, STANLEY, NEIKO, BLUEROCK (As per Annexure I)	(As per Annexure I)
02.	Battery Coin Cell	(As per Annexure II)
03.	Ball Bearing SKF/NBC/NRB (As per Annexure III)	(As per Annexure III)
04.	Carbon Brush MAKITA (As per Annexure IV)	(As per Annexure IV)
05.	Insulation Tapes MAKITA (As per Annexure V)	(As per Annexure V)
06.	Welding Tool's BOSCH (As per Annexure VI)	(As per Annexure VI)
07.	Vacuum Cleaner Dust Bag's	(As per Annexure VII)
08.	Carpentry Tool's BOSCH, STANLEY (As per Annexure VIII)	(As per Annexure VIII)
09.	Electrical Items Philips, Anchor, Bajaj, HAVELLS, Exide, Eveready, Taparia, Redix (As per Annexure IX)	(As per Annexure IX)

Your offer should contain the following information:

1. Validity period
2. Quantity / Trade discounts, if any.
3. Delivery Schedules.
4. Terms of Price.
5. Mode of Despatch.
6. Terms of Payment.
7. Taxes applicable with Full Rate/Percentage. ('C' / 'D' form not available) Copy of Registration certificate for GST and PAN card.

8. Indicate if Excise Duty included or extra and Rate/Not Applicable.
9. Guarantee / Warrantee:
10. Please specify Brand/Make Model of the items:
11. Overwriting and corrections should be attested properly. The quotation should be complete in all respects and should be duly signed. Incomplete and unsigned quotation will not be considered at all. Quotation should be submitted as per NCAOR terms and conditions.
12. All relevant technical literature pertain to items quoted with full specifications (Drawing, if any), information about the products quoted, including brochures if any should accompany the quotation.

Note: Please enclose a copy of valid Authorized Dealership/Distributor Certificate obtained from OEM.

Also confirm that " the rates quoted by you are reasonable and lowest charged to any of your customer" .

Director, NCAOR reserves the right to reject any quotation received without assigning any reasons

Please submit your quotation strictly as per the format given in Annexures.

Yours faithfully,  
Sd/-  
Head (Procurement & Stores)  
For and on behalf of Director, NCAOR

SR. NO.	NAME OF ITEM	QTY.	BRAND/MAKE	UNIT OF MEASUREMENT	Unit RATE (₹)	DISCOUNT	Unit rate after discount	TAXES / VAT	Unit rate after discount with taxes/VAT	AMOUNT (₹)
1	2	3	4	5	6	7	8	9	10	11*
	<b>BATTERY CHARGER AND THREADING TOOL'S</b>									
2.1	BATTERY CHARGER AND MAINTAINER BOCH C7 12/24-VOLT- 6-MODE, 12*9*3.7 INCHES, Weight 3 POUNDS; C7 BOSCH	2 Nos								
2.2	NOCO GENIUS G 1100 6/12 VOLT,1.1AmpULTRA SAFE BATER CHARGER, 10.5*10*4 INCHES, Weight 1.6 pounds; G1100 NOCO	2 Nos								
2.3	STANLEY J7CS 350 BATTERY , JUMP STARTER WITH COMPRESSOR, 15*13*9 INCHES, Weight 12 POUNDS; J7CS STANLEY	1								
2.4	NEIKO 00911A SAE TAP AND HEXAGON DIE SET TITANIUM COATED 40 PIECE SET, 12*8*1.7 INCHES, Weight 3.3 POUNDS; 00911A NEIKO	1 Nos								
2.5	BLUEROCK PPT 12-R HANDHELD PIPE THREADER THRESDING MACHINE FITS RIDGID DEIS, DIE HEADS AND DIES INCUDED - 1/2",3/4",1",11/4",11/2",2" TOTAL PIPE CAPACITY 1/2",2" ; PPT 12-R BLUEROCK	1 Nos								
2.6	DC 0-999mA Ammeter 0-300VDC Voltmeter Red Blue Digital LED Meter, 48 x 29 x 22mm/1.9" x 1.1" x 0.87"(L*W*T)	4 Nos								
									Freight charges if any	
										Grand Total

\* Amount in column no. 11 to be mentioned multiplying the quantity with unit rate arrived at column no. 10 i.e. after discount and taxes if any (column 3 x column 10).

(RUPEES.....)

Signature:

Date:

Seal:

Note: 1. Please submit your rates for the items exactly as per the format by providing the necessary details in each column duly signed and sealed.

2. Quotations should preferably be typed and without any corrections and over writings.

ANNEXURE- II  
AES-11485

SR. NO.	NAME OF ITEM	QTY.	BRAND / MAKE	UNIT OF MEASUREMENT	Unit RATE (₹)	DISCOUNT	Unit rate after discount	TAXES / VAT	Unit rate after discount with taxes/VAT	AMOUNT (₹)
1	2	3	4	5	6	7	8	9	10	11*
	<b>BATTERY COIN CELL</b>									
3.1	CR 2354 LITHIUM BATTERY COIN CELL, NOMINAL CAPACITY : 490mah/ liimn02/3volt , load 15 / size 23*5.4mm. Weight 6.3 gram; CR2354	50 PIC								
3.2	3v COIN CELL, NOMINAL CAPACITY : 950mah/ liimn02/3volt, load 15 / size 24*7.7mm. Weight 20gm; CR2477	50 Nos								
3.3	3v NOMINAL VOLTAGE AND D9.5*H2.7 SIZE REMOTE CONTROL LITHIUM BUTTON BATTERY, NOMINAL CAPACITY : 30mah/ liimn02/3volt , load 15 / size 9.5*2.7mm. Weight 0.6gm; CR927	50 Nos								
3.4	PRIMARY LITHIUM BATTERY 3v LI-ION BUTTON CELL BATTERY, NOMINAL CAPACITY : 520mah/ li-ION/3volt, load 15 / size 30*3.2mm.Weight 8.09 gm; CR3032	50 Nos								
3.5	LITHIUM MANGANESE DIOXIDE BUTTON COIN CELL, NOMINAL CAPACITY : 48mah/ 3 volt, load 15 / size 12*2.5mm.; BR1225A	50 Nos								
3.6	DRY BATTERY ALKALINE COIN CELL A76, NOMINAL CAPACITY : 48mah/ 1.5 volt, load 15 / size 11.5*5mm.; LR44/A76/AG13	5 PKT								
3.7	HEARING AID BATTERY 1.4 VOLT ZINC AIR BATTERY , NOMINAL CAPACITY : 630mah/ 1.4 volt/ size 11.6*5.4mm.; A675,A312,A10, A13 , A675P	5 PKT								
									Freight charges if any	
									Grand Total	

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4.18	INNER DIA: 12, OUTER DIA: 37, WIDTH: 12; 6301 SKF /NBC / NRB	10 Nos									
4.19	INNER DIA: 12, OUTER DIA: 37, WIDTH: 12; 6301-2RS SKF /NBC / NRB	10 Nos									
4.20	INNER DIA: 15, OUTER DIA: 32, WIDTH: 12 ; 6002-2RS SKF /NBC / NRB	10 Nos									
4.21	INNER DIA: 15, OUTER DIA: 32, WIDTH: 9; 6002-2RS SKF /NBC / NRB	10 Nos									
										Freight charges if any	
										Grand Total	

\* Amount in column no. 11 to be mentioned multiplying the quantity with unit rate arrived at column no. 10 i.e. after discount and taxes if any (column 3 x column 10).

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SR. NO.	NAME OF ITEM	QTY.	BRAND / MAKE	UNIT OF MEASUREMENT	Unit RATE (₹)	DISCOUNT	Unit rate after discount	TAXES / VAT	Unit rate after discount with taxes/VAT	AMOUNT (₹)
1	2	3	4	5	6	7	8	9	10	11*
	<b>CARBON BRUSH</b>									
5.1	ELECTRIC DRILL MOTOR CARBON BRUSH; 14x 6 x 6mm	50 PAIR								
5.2	Replacement 6.5 x 7.5 x 12.5mm Motor Carbon Brushes for Power Tool; 6.5 x 7.5 x 12.5mm	50 PAIR								
5.3	Carbon BRUSH SET MAKITA ORIGINAL CB-303 194996-6 MAKITA	20 PAIR								
5.4	Motor Carbon Brushes Gjjtr; 3/4" x 1/2" x 1/4" (L * W * T)	20 PAIR								
5.5	Carbon Brushes Replacement for Electric Motor; 8 x 5 x 15mm	20 PAIR								
5.6	Electric Motor Carbon Brushes Replaceable Parts; 5/8" x 5/16" x 3/16"	20 PAIR								
5.7	Carbon Brush for Generic Electric Motor; 6 x 6 x 20mm	20 PAIR								
5.8	Carbon Brush for Generic Electric Motor; 12 x 5 x 5mm	20 PAIR								
									Freight charges if any	
									Grand Total	

\* Amount in column no. 11 to be mentioned multiplying the quantity with unit rate arrived at column no. 10 i.e. after discount and taxes if any (column 3 x column 10).

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SR. NO.	NAME OF ITEM	QTY.	BRAND / MAKE	UNIT OF MEASUREMENT	Unit RATE (₹)	DISCOUNT	Unit rate after discount	TAXES / VAT	Unit rate after discount with taxes/VAT	AMOUNT (₹)
1	2	3	4	5	6	7	8	9	10	11*
	<b>INSULATION TAPES</b>									
6.1	Single Side Adhesive Foam Sealing Tape for Door/ Window; 4M 30mm x 3mm	15 Nos								
6.2	Insulation Adhesive Electrical Tape; 17mm Width 10M Length	30 Nos								
6.3	Soft Plastic Battery Terminal Covers Black Angle Type Boots for Car MAKITA	100 Nos								
6.4	Black Rubber 23mm Width Self Adhesive High Voltage Insulation Electrical Tape 5M	10 Nos								
									Freight charges if any	
									Grand Total	

\* Amount in column no. 11 to be mentioned multiplying the quantity with unit rate arrived at column no. 10 i.e. after discount and taxes if any (column 3 x column 10).

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SR. NO.	NAME OF ITEM	QTY.	BRAND / MAKE	UNIT OF MEASUREMENT	Unit RATE (₹)	DISCOUNT	Unit rate after discount	TAXES / VAT	Unit rate after discount with taxes/VAT	AMOUNT (₹)
1	2	3	4	5	6	7	8	9	10	11*
	<b>WELDING TOOL'S</b>									
7.1	Arc Electrode Holder Welding Welder Tool 500A	5 Nos								
7.2	Plastic Coated Metal Crocodile Ground Earth Clamp 300Amp	5 Nos								
7.3	Round Base Detachable Spring Solder Soldering Iron Stand Holder	2 Nos								
7.4	0.6 60/40 Rosin Roll Core Solder Wire Tin/Lead Flux Soldering Welding Iron Reel	4 Nos								
7.5	220V 60W Adjustable Temperature Soldering Solder Iron with Plug & 5 Tips; 220V 60W	2 Nos								
7.6	Filtering Tool Plastic Filter Funnel 4.5" Mouth Dia	4 Nos								
7.7	AG4 GRINDING DISC; 4"-100 X 6. X16 MM ; A24SBF BOSCH	50 PCS								
									Freight charges if any	
									Grand Total	

\* Amount in column no. 11 to be mentioned multiplying the quantity with unit rate arrived at column no. 10 i.e. after discount and taxes if any (column 3 x column 10).

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SR. NO.	NAME OF ITEM	QTY.	BRAND / MAKE	UNIT OF MEASUREMENT	Unit RATE (₹)	DISCOUNT	Unit rate after discount	TAXES / VAT	Unit rate after discount with taxes/VAT	AMOUNT (₹)
1	2	3	4	5	6	7	8	9	10	11*
	<b>VACUUM CLEANER DUST BAG'S</b>									
8.1	VaCUUM CLEANER DUST BAG FOR COLUMBUS SW-30-P(RPP4)	15 PKT								
8.2	ELECTRUEPART E26 VECCUM CLEANER DUST BAG FOR KARCHER WD 3.300M	15 PKT								
									Freight charges if any	
									Grand Total	

\* Amount in column no. 11 to be mentioned multiplying the quantity with unit rate arrived at column no. 10 i.e. after discount and taxes if any (column 3 x column 10).

(RUPEES.....)

Signature:

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ANNEXURE- VIII  
AES-11485

SR. NO.	NAME OF ITEM	QTY.	BRAND / MAKE	UNIT OF MEASUREMENT	Unit RATE (₹)	DISCOUNT	Unit rate after discount	TAXES / VAT	Unit rate after discount with taxes/VAT	AMOUNT (₹)
1	2	3	4	5	6	7	8	9	10	11*
	<b>CARPENTRY TOOL'S</b>									
9.1	Bosch GKS 7000 Circular Saw; 4.86 Kg ; 0.601.676.0F0 Bosch	2 Nos								
9.2	Bosch 7-piece hole cutter set ; 16.7 x 11.5 x 5.5 cm ; 2607019449 Bosch	2 Nos								
9.3	File set 6 inches; 15 x 15 x 1.5 cm	1 Nos								
9.4	Wood Chisel Set ; (1/2 x 7 3/4, 3/4 x 7 3/4, 1 x 7 3/4)	2 Nos								
9.5	Stanley Mini Hacksaw 10" (254mm) 20-807 ; 32 x 7.6 x 2 cm ; 118 g; 20-807 Stanley	2 Nos								
									Freight charges if any	
									Grand Total	

\* Amount in column no. 11 to be mentioned multiplying the quantity with unit rate arrived at column no. 10 i.e. after discount and taxes if any (column 3 x column 10).

(RUPEES.....)

Signature:

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10.45	PVC Cap and Casing 25 mm Anchor	50 Mtr								
10.46	Saddle Clip Metal 25 mm Anchor	25 Nos								
10.47	Temperature Sensor make Redix model PT100 3 wire Redix	20 Nos								
10.48	Temperature Controller (LCD display) Redix	20 Nos								
10.49	DOUBLE DOMESTIC 4 GANG BOX-WHITE Anchor	20 Nos								
									Freight charges if any	
									Grand Total	

\* Amount in column no. 11 to be mentioned multiplying the quantity with unit rate arrived at column no. 10 i.e. after discount and taxes if any (column 3 x column 10).

(RUPEES.....)

Signature:

Date:

Seal:

Note: 1. Please submit your rates for the items exactly as per the format by providing the necessary details in each column duly signed and sealed.

2. Quotations should preferably be typed and without any corrections and over writings.

PURCHASE ENQUIRY – GENERAL TERMS AND CONDITIONS

1. This quotation and any order resulting from this Enquiry shall be governed by Terms and Conditions mentioned in this enquiry.
2. Where counter terms and conditions of business have been offered by this supplier, we shall not be deemed to be governed by these unless our specific written/ acceptance there of has been given.
3. No conditions and terms notice of which has not been given by the Supplier while submitting quotation will be considered by us if put forward in subsequent correspondence.
4. Quotation: Quotation should be submitted in an envelope super scribed with Enquiry Number and Due Date and the same must reach our office on or before the Due Date by 17.30 hrs (IST). Quotations should preferably be typed and without any corrections and over writings.
5. Specifications: Materials should be offered strictly conforming to our specification. The deviation in specification if any should be clearly indicated by the supplier in his quotation. The supplier should also indicate make/type No. of the materials offered. Vague terms such as Best Indian, Best Indigenous. Imported Make should not be used.
6. The rate quoted against each should be in units stated in the Enquiry. Where quotations are in terms of units other than those specified, relationship between the two sets of units must be furnished.
7. Samples: Samples where asked for shall be submitted, free of all charges and should reach us before the Due Date of the Enquiry. Sample must be carefully packed and labelled clearly with enquiry No. & due date. We shall not be responsible in any way for the loss or damage of samples due to any reasons whatsoever. In the event of the non-acceptance of offer, supplier will have to remove the samples at his own expenses.
8. Terms of prices: Quotation should be submitted on F.O.R. Vasco or F.O.R. Destination price including transit Insurance. Preference will be given to such quotations. For quotations Ex-Works, Ex-godown/F.O.R. Despatching Station, the approximate packing, forwarding & freight should be indicated by the supplier. Quotations from Local Suppliers should be delivered at our stores.
9. Validity: The quotation should remain valid for a minimum period of 90 days from the Due Date of the Enquiry.
10. Sales Tax: NCAOR is not entitled to issue Form C or D. No Sales Tax or any other tax shall be payable by us unless payment of the same is specifically mentioned by the suppliers in their quotation and same is legally leviable.
11. NCAOR is exempted from payment of Excise duty / Custom duty as per Government notification hence the rate should be split into Basic Cost and Excise Duty, if any.
12. Duties / Taxes: Approximate percentage to be charged should be clearly mentioned in the quotation.
13. Insurance: The supplier will be responsible for and should cover, the insurance for all transit risks if the terms of prices are F.O.R. Vasco or F.O.R. Destination unless otherwise stated specifically by the supplier in his quotation.
14. Delivery: Preference will be given to Ex-Stock offers Suppliers submitting quotation on forward delivery basis must indicate earliest firm delivery date by which the materials will be despatched by them from the date of receipt of order. Offer such as "Ex-stock Subject to prior Sale" or "Delivery at the earliest" may not be entertained.
15. Inspection: Material on its arrival at our site will be inspected by our Inspection Department and their decision in the matter will be considered final and binding on the Supplier.
16. Payment: Payment for accepted quantity will be made as agreed to while placing order. Discount, Rebate, if any, for early Payment should be clearly stated.
17. Director NCAOR reserves the right to reject any or all the offers received or to accept any offer wholly or in a part of order of a lesser quantity without assigning any reason. The tenders shall be bounded to execute such an order.
18. In case the supplier does not deliver the goods according to the delivery schedule, he will be liable to pay 0.5% of the value of the goods not delivered according to schedule, as liquidated damages for delay of week or party thereof subject to maximum 5% of the value of goods not delivered, without prejudice to the right of NCAOR
19. In case an order placed by the NCAOR based on the quotation submitted by the supplier is not executed by him, the NCAOR may buy the ordered goods from elsewhere and recover, the additional amount if may have to spend in procuring the stores plus 10% to cover the incidental expenses.
20. All disputes arising in connection with executing the purchase order will be subject to the Jurisdiction of the Courts in Goa only.

Sd/-  
Head (Procurement & Stores)  
For and on behalf of Director, NCAOR