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(PROCUREMENT SECTION)

Foreign Enquiry

Ref No:

AES - 11269

M/s.

Date:

24.07.2014

Due Date:

19.08.2014

Dear Sir,

We require the following items for XXXIV Indian Antarctic Expedition. You are requested to send your offer for the following items as per the terms and conditions mentioned below.

Sr. No	Description	Qty
	<b>Snow Mobile "Alpina Sherpa"</b>	
01	4SHE128 SNOWMOBILE TYPE SHERPA 4-STROKE 1.6L VCT	2 PCS
02	4ROP55007 ROLLOVER GUARD WITH WORKLIGHT-BRACKET	2 PCS
03	4KIT001 3-SEATS KIT WITH SAFETY BELTS	2 PCS
04	4GAN001 REMOVABLE 50 MM. BALL-HITCH ASSEMBLY KIT	2 KIT
05	CHD20018 TRACK-STUDS ¾'SET OF 500PCS WITH INSTALLATION	2 CFZ
06	3GAB0001 EXPORT WOODDEN-CRATE	2 PCS

**Your offer should contain the following information:**

1. Please submit your quotation on CIF basis upto IHC, Cape Town by Sea should be indicated. The quotation should contain item wise prices, including total Ex-works price and cost of packing, forwarding, insurance and Sea freight charges.
2. Delivery Period:
3. Validity of quotation:
4. Quantity/Trade discounts, if any. :
5. Guarantee/Warranty of the product:
6. Taxes applicable (VAT if any):
7. Enclose brochure/leaflet – Specification:
8. **No advance payment** will be made. Payment by irrevocable letter of credit after supply and acceptance of the equipment by NCAOR. The payment will be authorized after submission of a Bank Guarantee for 10% value of the order towards warranty guarantee. The performance Bank Guarantee should be furnished within 15 days from the date of placement of order from a reputed bank (scheduled bank in India or foreign bank operating in India) valid till 60 days after the warranty period.

9. Overwriting and corrections should be attested properly. The quotation should be complete in all respects and should be duly signed. Incomplete and unsigned quotation will not be considered at all.
10. All relevant technical literature pertain to items quoted **with full specifications** (Drawing, if any), information about the products quoted, including brochures if any should accompany the quotation.
11. A list of **reputed clients** to whom the firm has supplied similar items to be furnished along-with the quotation.
12. Quotation should be **valid for a period of 90 days** and the period of delivery required should also be clearly indicated. If the supplier fails to deliver the goods within the time to be agreed upon, for delayed deliveries and for delays in installation (wherever applicable) NCAOR reserves the right to **levy liquidated damages** at the rate of 0.5% per week or part their of upto maximum of 5%.
13. Warranty shall commence from the date of installation and acceptance of the complete equipment supplied under the Purchase Order / Contract. The **warranty period** should be indicated.
14. Please specify the Make/Brand and Name of the Manufacturer with address, country of origin and currency in which rates are quoted.
15. A technical Committee constituted by the Director will assess the product supplied/installed for their quality and their conformity to the specifications provided by the firm in their quotations. Any item(s) identified by the Committee to be not as per the specifications or are found to be of inferior quality will be rejected, and the bills towards the supply will not be processed for payment till proper replacements are provided.

Please enclose documentary proof such as latest purchase order copies etc., to substantiate the reasonability of price.

**NOTE: Please enclose a copy of valid Authorized Dealership/Distributor Certificate obtained from OEM. Quotation received without valid authorization certificate will be rejected.**

**Also confirm that the “the rates quoted by you are reasonable and lowest charged to any of your customer”.**

**Director, NCAOR reserves the right to reject any quotation received without assigning any reasons.**

**Yours faithfully**  
**Sd/-**  
**Executive (Procurement)**  
**For and on behalf of Director, NCAOR**