

Advt. No. NCPOR/12/2024
National Centre for Polar & Ocean Research
(An Autonomous Society under the MINISTRY OF EARTH SCIENCES, Govt of India)
Headland Sada, Vasco-da-Gama, Goa -403 804
(www.ncpor.res.in)

WALK-IN-INTERVIEW

National Centre for Polar & Ocean Research (NCPOR), an autonomous society under the Earth Science Organization, Ministry of Earth Sciences, Government of India, Director, NCPOR invites applications from Senior / Retired scientists of Central Govt./State Govt./Autonomous bodies, who have retired **from the rank of Scientist G/ Professor (not below the Pay Level 14) on regular basis**, (and also who are retiring in August 2024) through Walk-in-interview, for engagement as 'Consultant (Laboratories)' in the office of NCPOR as under: The position is purely temporary basis, initially for a period of one year.

Post	Consultant (Laboratories)
No. of Post(s)	1 (ONE)
Eligibility Criteria & Experience:	Essential: i. PhD in Marine Science/Earth Science/Geology from a recognized university. ii. At least 20 years experience and proven leadership in the field of Chemical Oceanography or establishment/operation of analytical laboratories. iii. Extensive experience in establishing laboratory facilities or capacity –building in marine sciences. iv. Should have retired from the rank of Scientist G/ Professor (not below the Pay Level 14) on regular basis.
Job responsibilities:	The Consultant will support NCPOR in planning, establishing and overseeing various state-of-the-art analytical facilities and laboratories in the interdisciplinary field of marine and polar sciences for enhanced scientific outcomes. He/she will also contribute towards the planning and implementation of marine environmental surveys and sampling.
Consolidated Remuneration (per month)	Fixed monthly remuneration, arrived at by deducting the basic pension from the pay drawn at the time of retirement (as per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020.) OR As per Department of Expenditure's OM No. 03-25/2020-E.III(A)/Pt. dated 18.10.2023
Age limit	Not more than 64 years as on the closing date of application.
Tenure	One year

General Terms & Conditions:

- 1. Period of engagement:** The engagement will be purely on short term contract basis. The engagement shall be initially for a period of one year which may be extended/curtailed depending upon the performance or functional requirement of the project with the approval of the Competent Authority. The engagement shall not be accounted as re-employment.
- 2. Remuneration:** Apart from consolidated remuneration, no perquisites such as HRA, DA, residential accommodation will be provided.
- 3. Transport Allowance:** An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.
- 4. Scope of Duties:** During the period of such engagement, the Consultant would be required to perform work as assigned to him by the Competent Authority in the Institute.

5. **Leave:** The consultant would not be entitled to any kind of regular leave. However, they would be entitled to leave of 18 days in the contract period, to be calculated on pro-rata monthly basis (i.e @1.5 days for each month of service) which shall lapse at the end of the annual contract. In special circumstances, the consultant could be called for services on holidays or beyond normal working hours for which no extra remuneration will be paid
6. **TA/DA:** No TA/DA will be paid to the candidates for attending the interview or for joining the assignment or on its completion. Should they be required to travel outside Goa in connection with the work of the institute during the period of his/her appointment he/she will be entitled to draw TA/DA as per normal rules as applicable to any serving Officer of an equivalent rank in NCPOR.
7. **Office time and working hours:** Working hours shall be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. The Consultant will not be allowed to take any other assignment during the period of contractual engagement. He/she may be called on Saturday/Sunday/Other Gazetted holidays, if required. The consultant will be required to mark his/her attendance in biometric system.
8. **Tax deduction at Source:** The Income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the office will issue TDS certificate.
9. **Confidentiality of data and documents:** The Intellectual Property Rights (IPR) of the data collected as well as the deliverable produced for the office shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the office, without the express written consent of the office. The consultant shall be bound to hand over the entire set of records of assignment to the office before the expiry of the contract and before the final payment is released by the office.
10. **Conflict of interest:** The Consultant appointed by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this office. He/she would not be permitted to take up any other assignment during the period of engagement.
11. **Termination of service:** The engagement may be terminated at any time by the office without assigning any reason by giving a notice of 07 days. In case, a consultant desires to leave the assignment, he/she has to give 07 day's notice which can be curtailed/extended depending upon the workload. In the event, if the consultant is found unfit on any account or if he/she is found guilty of any misconduct, his/her services can be terminated immediately without any notice.
12. **General Conditions:**
 - i. The walk-in-interview shall be held at the campus of NCPOR located in Headland Sada, Vasco-da-Gama.
 - ii. The date of walk-in-interview is on **06th September, 2024 (Friday)** and is the cut-off date for all the purposes. (Reporting time for registration on the interview venue for the interview shall be 0900 hrs to 1100 hrs.)
 - iii. Candidates must ensure before reporting for the registration that they fulfil the minimum essential eligibility criteria for the post for the interview.
 - iv. Director, NCPOR has the right to cancel the recruitment process at any stage, without assigning any reason thereof.
 - v. The person engaged will not be treated on par with regular employees of NCPOR and shall have no right to claim implicit or explicit for their absorption or regularization in NCPOR.
 - vi. No TA/DA will be paid for attending the interview.
 - vii. All candidates are required to bring the original documents related to educational qualifications (from std X to Post Graduation and Ph.D. certificate), date of birth, work experience, caste etc. Copy of retirement notification and /or PPO, NPS.
 - viii. Candidate must be present for verification of documents with original clear photo ID document i.e. Aadhaar card, Passport, PAN card, Voter ID or Vehicle License (any one).
 - ix. Self -attested copies of all the documents must be submitted along with application form (in the prescribed format annexed at Annexure-A) at the time of registration for the interview process. One self-attested recent passport size photograph should be pasted in the appropriate place in the form

Sd/-

Head (Administration)

Format of the Application Form

APPLICATION FOR ENGAGEMENT OF CONSULTANT IN THE OFFICE OF NCPOR

Advertisement No				Affix the Photograph
Name in full (in Block letters)				
Father's/Husband's Name:				
(a) Date of Birth (DD/MM/YYYY)				
(b) Age as on closing date	Years	Months	Days	
Nationality				
Religion				
Category (SC/ST/OBC/PH/GEN)				
Date of superannuation from Govt. Service				
PPO No. (Enclose Xerox Copy) ** OR NPS PRAN No. (Enclose Xerox Copy) **				
Complete residential address (In block letters) with phone number/mobile no./Email ID**				
Office address at the time of retirement (In block letters)				
Educational Qualifications in chronological order beginning from SSC(10th Onwards)				
University/Institution/Board	Year of Passing	Subject Taken	Result with Division/Class	
Employment records (in chronological order starting with the first job)				
Name and address of employer/institution	Period		Designation of post held and scale of pay PB/GP	Area of Experience
	From	To		

Details of Scientific and Operational work*				
Additional relevant information, if any, in support of your suitability for the said engagement*				

* Attach separate sheet, if required. ** Mandatory fields

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief, I further declare that I was clear from vigilance angle at the time of my retirement. I have read this document and ready to accept all the terms and conditions for engagement of Consultant.

Place.....

Signature of the Candidate.....

Date.....

Name.....