



Reference: Global Design Competition for Redevelopment and Construction of the Indian Research Station Maitri in Antarctica
Project Maitri-II (Ref No: NCPOR/09/2024)
Subject: **Pre-Registration Clarification Meeting held on Monday, 19 August 2024**

This document is divided into two parts: Part-A, which contains crucial amendments, additions, and clarifications, and Part-B, which includes the transcript of discussions from the Pre-Registration Clarification Meeting. It is essential to read the document carefully, as there are cross-references between Part-A and Part-B. Additionally, any references to sections pertain to the sections of the Document Brief of Project Maitri-II

PART - A CRUCIAL AMENDMENTS/ ADDITIONS / CLARIFICATIONS

1. Reference is made to Registration Procedure and the Deadline under Section 6.1.3

The deadline for registration and payment of the registration fee has been extended up to **Monday, 16 September 2024**.

Requests for registration must be submitted using the format provided in Annexure-3 to the email ID maitri2@ncpor.res.in

2. Reference is made to Project Description under Section 3 as well as elsewhere in the document.

For clarity and to highlight the emphasis on environmentally friendly and energy-efficient structures, the following text has been incorporated into the scope of the concept design development:

“Commitment to environmental protection and sustainable development at Maitri II is paramount. In line with our policy, Maitri II is focused on an energy-efficient concept that upholds the highest standards of environmental stewardship. To this end, the concept design should incorporate innovative solutions to minimize carbon emissions through the implementation of a hybrid energy system. The proposed design should include strategies for both conventional and renewable energy sources, outlining the expected annual output from each resource. Additionally, the design may explore synthetic and sustainable fuel options, supporting the long-term preservation of the Antarctic ecosystem.”

3. Reference is made to Eligibility Criteria under Section 4.1 and 4.3

The relevant statement regarding geographical limits for structures to qualify for the design competition has been amended. It should now be read and interpreted as follows: ***‘Structures must have been commissioned in Polar Regions, specifically in the Arctic north of 66.6 degrees latitude or in Antarctic Treaty Areas south of 60 degrees latitude.’***



4. Reference is made to Consultancy Fees as Financial Criteria for Evaluation under Sections 5.4.5; 7.2; 7.7 as well as elsewhere in the document.

Referring to Section 7.2, **for the purpose of evaluating the design competition, the Fee for Architectural Services, expressed as a percentage of the initial estimated cost provided by the Entity, will be considered as the financial/commercial criterion, carrying a weightage of 20%.** The proposed fee should be expressed as a percentage of the estimated project cost, with due consideration given to the type of the design proposed. However, the proposed percentage fee will be applied to the actual final cost of the project when determining the actual contractual payments.

However, the Fee structure for the Engineering + Supervision Services will be mutually agreed upon in the contract agreement. These services may extend over several years, shall be based on hourly rates. These rates will vary depending on the level of engineers or consultants involved as well as the location of the services, whether on-site or off-site.

As outlined in Section 5, the competition is a blend of 'Project' and 'Ideas,' indicating that the winning Entity will enter into a contractual agreement with NCPOR as detailed in Section 7.4 with the scope further elaborated in the Role and Responsibility of the Winning Entity under Section 7.7. This primarily involves two components: Architectural Services and Engineering + Supervision Services. While each Entity may interpret the scope of these services differently—acknowledging that some services may overlap between components and require the involvement of both—a generic distinction has been made for Project Maitri-II. **This distinction aims to clarify the scope for estimating the percentage fee for the Architectural Services as part of the evaluation criteria,** as follows:

Architectural Services

- Preliminary Design: Development based on initial concept ideas, including sketches, drawings, 3D models and plans.
- Detailed Project Report (DPR): Covering all aspects of the project, including feasibility studies, design details, financial estimates and implementation plans.
- Comprehensive Environmental Appraisal: Evaluating the environmental impact of the project and ensuring compliance with environmental regulations.
- Schematic Design: Detailed design development, including floor plans, elevations, sections and material specifications.
- Design Development: Further refinement of the design, including structural, mechanical, electrical and plumbing layouts.
- Construction Documentation: Preparation of detailed drawings, specifications and schedules required for construction.

Engineering + Supervision Services

- Pre-Construction Engineering: Detailed engineering analysis, design calculations and technical drawings for structural, mechanical, electrical and plumbing systems.
- Tender Document Preparation: Compiling all necessary documents for tendering the project such as technical specifications, design drawings including BoQs and contractual terms.



- Construction Supervision: On-Site Supervision (Monitoring the construction process to ensure compliance with design specifications, quality standards and timelines) and Off-Site Supervision (Remote supervision including reviewing contractor submissions, responding to RFIs (Requests for Information) and providing guidance on design intent)
 - Post-Construction Supervision: Final inspections, defect liability management and as-built documentation.
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5. Reference is made to Evaluation Criteria under Sections 5, 6, 7 as well as elsewhere in the document.

To clarify the procedure for evaluating design submissions, those submitted by 05 November 2024 will be assessed based on the following criteria to determine the winners:

Eligibility Screening: Entities that meet the eligibility criteria outlined in **Section 4.0** will be screened in for further evaluation using a Combined Quality cum Cost-Based System with an 80% weightage for Quality and 20% for Cost.

5.1. Quality/Technical Parameters (80% Weightage):

[Refer Sections 5.3, 5.4, 6.1.5, 6.1.6, 6.1.7 and 7.2]

- a) 05% for Experience in Designing Polar Structures
- b) 10% for Environmental Considerations
- c) 15% for Master Plan
- d) 10% for Architecture and Aesthetics
- e) 05% for Functionality and Safety Considerations
- f) 15% for Documentation and Presentation
- g) 20% for Physical/Virtual Presentation of the Project [Section 6.1.6]

Entities that achieve the qualifying score in technical parameters (a) to (f) shall be invited to present their project (technical parameter-g) through a physical or virtual presentation.

5.2. Cost Consideration (20% Weightage):

[Refer Sections 5.4.5 and 7.2]

- h) Consultancy Fees as Financial Criteria for Evaluation clarified in this document in Part-A at Serial number-4 (to be submitted in Annexure-7)
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6. Reference is made to submission of a physical model under Sections 5.4 and 5.4.1 as well as elsewhere in the document.

The statement concerning the submission of a physical model should now be read and interpreted as: "**The submission of a physical model is optional and not a mandatory requirement.**" Entities choosing to submit a physical model may adjust the scale according to their discretion and the needs of their design.



PART - B TRANSCRIPT OF DISCUSSIONS IN PRE-REGISTRATION CLARIFICATION MEETING

Questions received over email and during pre-registration clarification meeting on Monday 19 August 2024 and the responses there of:

Category	Sr. No.	Query	Reply
01 Related to Clarification Meeting	1.	Will questions asked via this email, prior to the clarification meeting, be answered in writing here or only on the day of the meeting?	Yes, the transcript of questions submitted via email and those asked verbally during all three sessions of the Clarification Meeting on 19 August 2024, along with the responses provided, will be posted on the NCPOR website.
01 Related to Clarification Meeting	2.	Will the clarification meeting be recorded or transcribed and made available to all participants? We ask this question because due to the time difference it will be quite difficult for us to follow the entire meeting during the dawn here in Brazil.	Yes, the transcript of questions submitted via email and those asked verbally during all three sessions of the Clarification Meeting on 19 August 2024, along with the responses provided, will be posted on the NCPOR website.
01 Related to Clarification Meeting	3.	In addition to the clarification meeting, if new questions arise, can we use the email for future questions?	Yes, up to Friday, 20 September 2024 After the Clarification Meeting, only limited questions related to further clarifications with regards to the content of this document and additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data shall be entertained for registered Entities upon signing a non-disclosure agreement (Annexure-5).
01 Related to Clarification Meeting	4.	Will NCPOR be responding to all queries and clarifications raised at the Clarification Meeting Formally and issue minutes as a record of the Meeting/Responses to Vendor Queries?	Yes, The transcript of questions submitted via email and those asked verbally during all three sessions of the Clarification Meeting on 19 August 2024, along with the responses provided will be posted on the NCPOR website.
02-Related to Registration Fee	5.	Can the registration fee be waived?	No, Refer Section 6.1.3



02-Related to Registration Fee	6.	Usually, a reasonable cash stipend is given to the eligible firms to prepare a concept design. Will NCPOR consider paying a stipend?	No, NCPOR will not be offering a stipend for the preparation of concept designs. Participating entities are expected to bear the costs associated with the development of their submissions.
02-Related to Registration Fee	7.	Is it a requirement for shortlisted firms to be registered in order to bid on the project?	Yes, All firms (Entities) interested in participating in the competition must meet the criteria outlined in Section 4 and the clarification of geographic boundaries specified in Part-A at Serial Number-3 of this clarification Document . They must complete the registration process to be considered for evaluation and shortlisting.
02-Related to Registration Fee	8.	Can we submit the registration fee from our Indian subcontractor, or does the payment have to come from the foreign Entity's account.	Reference Section 6.1.3 In addition to the contents of Section 6.1.3 of the document, regarding payment of registration fees, if an Indian Entity or authorised representative chooses to make the payment in Indian Rupees on behalf of a foreign Entity, the amount should be equivalent to USD500 at prevailing exchange rate on the date of payment along with transaction charges if any.
02-Related to Registration Fee	9.	What happens after registration if the bid is not won? Will the registration fees be refunded?	Refer Section 6.1.3 Registration fee is non-refundable
03- Related to Eligibility	10.	In the item 4.1 of the notice, it is mentioned that only companies with project experience below the 66.60 parallel will be able to participate. Will Antarctic Stations commissioned in King's George Island at 62.04 parallel qualify?	All firms (Entities) interested in participating in the competition must meet the criteria outlined in Section 4 and the clarification of geographic boundaries specified in Part-A at Serial Number-3 of this Clarification Document . They must complete the registration process to be considered for evaluation and shortlisting.
03- Related to Eligibility	11.	Can you please confirm that the requirement to demonstrate suitable experience/ competence will need to be met before being able to register for the competition (i.e. so that only companies with the appropriate level of experience will be able to compete)?	In light of the Eligibility Criteria under Sections 4.1 and 4.3, it is the responsibility of the Entities to prove their eligibility. Verification of compliance with these criteria will be made only for registered Entities and after the design submission deadline of 05 November 2024.



03- Related to Eligibility	12.	Our design team has prepared architectural documentation, land development plans and coordinated the construction of the New Main Building of an Antarctic Station in King George Island. Some structures are complete, while others are still under construction and expected to be finished by 2025. Based on this experience and references, are we eligible to participate in the competition.	Participation is possible if conditions under Sections 4.1, 4.3 and the clarification of geographic boundaries specified in Part-A at Serial Number-3 of this clarification Document are complied with. It is reiterated that Entities that have projects fully Commissioned in polar regions on or before the date of submission of designs (05 November 2024) shall only be eligible.
03- Related to Eligibility	13.	Is the experience for the Polar region mandatory for the bid participation or cold terrain experience will be considered like Ladakh, Siachin for the bid?	Experience under Section-4 is mandatory. All firms (Entities) interested in participating in the competition must meet the criteria outlined in Section 4 and the clarification of geographic boundaries specified in Part-A at Serial Number-3 of this Clarification Document .
03- Related to Eligibility	14.	Can Entities have experience in the mainland projects but not in the Polar Regions still participate through a consortium having requisite experience in polar region projects	Yes, Entities with experience in mainland projects can participate through a consortium having requisite experience in Polar Region Projects provided they meet the eligibility criteria outlined in Section 4. The consortium partners must collectively demonstrate the competence and capabilities specified in Section 7.7
04-Related to Design	15.	Will we be provided with a room allocation-list? Is there a requirement how many sleeping-rooms should be designated as single or double bedrooms?	Occupancy will include 40 single rooms and 50 double rooms. Each living room should feature a standard-sized bed, a work desk, storage shelves for books and papers and a closet/wardrobe for personal clothing. The remaining details are at the discretion of the Entity. Rest at the discretion of the Entity.
04-Related to Design	16.	-What humidity is required for the air-condition, 35%?	Humidity should be maintained at a comfortable level for humans in Antarctica, within an adjustable range of 35% to 60%.
04-Related to Design	17.	Accessibility and Mobility: Can you clarify the accessibility for individuals with disabilities? Which areas should be designated for people with disabilities?	Refer Section 5.3.5 The relevant text is not intended for persons with disabilities but rather to ensure easy access for patients during medical



			emergencies, facilitating quick access to medical facilities and efficient evacuation.
04-Related to Design	18.	Multi-Compartment Warehouse Can you give a rough estimation of the size of the different compartments of the warehouse? - Should the warehouse be heated?	Main building & warehouse should be limited to three storey height including stilts wherever necessary in accordance to the concept of the design. To assist in preparing the concept design, key requirements for determining the sizing of structures, including the Multi-Compartment Warehouse, are provided in Annexure-1. The warehouse must be a temperature-controlled facility with a flexible internal arrangement, which will be finalized during the detailed design phase..
04-Related to Design	19.	Should the garage and storage be connected to the main building in a climate-protected manner?	It is left at the discretion of the Entity.
04-Related to Design	20.	PROJECT DESCRIPTION Is the location of the new station specified or is it the task of the competition to find a suitable location?	Refer Project Description Section-3 Exact location of each of the structures have not been identified but a general area has been specified. The intention is not to restrict the creativity of the designer. With these considerations in mind, the master plan and design of the structures are left to the discretion of the designer.
04-Related to Design	21.	Is the competition anonymous?	No
04-Related to Design	22.	What kind of concept design NCPOR looking for.? Containerized or Pre-fab building.?	NCPOR is open to any and the design is left to the discretion of the designer, provided it is mindful of environmental considerations, energy efficiency, aesthetics and accessibility.
04-Related to Design	23.	During the winter at Maitri Station, Antarctica, is there any concern that the distributed building layout might hinder the mobility of personnel or equipment? Can personnel move easily in winter conditions or are there concerns about ease of movement in winter conditions, such as potential issues with flying debris during blizzards?	Refer Section 2.2 and 2.3 Maitri Station is situated on rocky terrain with no significant risk of crevasses in the proposed area. While wind speeds during blizzards are not typically strong enough to displace rocks, mobility can still be impaired by blizzard conditions, affecting both winter and summer operations.



			<p>Therefore, careful planning of building placement and roadways in the master plan is essential for ensuring ease of movement.</p> <p>Registered entities may request additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data. This information will be provided upon signing a non-disclosure agreement (Annexure-5).</p>
04-Related to Design	24.	Does NCPOR require separate buildings for summer and winter in the Maitri II design concept?	<p>No, having separate summer and winter buildings would require duplicating several facilities, such as the kitchen, recreation areas, gym, waste disposal, etc. Operating two separate main buildings would lead to significant operational challenges.</p> <p>However, the decision is ultimately left to the discretion of the designer, provided the design considers environmental impact, energy efficiency, cost, accessibility, and operational convenience.</p>
04-Related to Design	25.	Could you provide the exact scope of design work and specialist studies that we should include in our offer?	<p>Refer to Section 5 and Annexure-1 of the Project Document for the scope of design. For further clarification, see Part-A, Serial Numbers 4 and 5 of this Clarification Document.</p> <p>Specialized studies required for the concept design will be at the Entity's cost and expense. However, any specialized studies needed for the detailed design, to be undertaken by the winning Entity, should be included in the Design Fee as outlined in Part-A, Serial Number 4 of this Clarification Document.</p>
04-Related to Design	26.	What kind of structural codes need to be followed whether Indian or foreign standards...?	<p>For the concept design, entities may follow Indian and/or international codes.</p>



04-Related to Design	27.	Why is NCPOR considering a distributed building approach and why not a specific design common for all?	The intention is not to restrict the creativity of the designer. With these considerations in mind, the master plan and design of the structures are left to the discretion of the designer.
04-Related to Design	28.	Could NCPOR provide further guidance regarding the sizing of the multi-compartment Warehouse; for example, an indication of preferred split for different usage (spare parts/food/clothing/equipment etc.)?	Main building & warehouse should be limited to three storey height. To assist in preparing the concept design, key requirements for determining the sizing of structures, including the Multi-Compartment Warehouse, are provided in Annexure-1. The warehouse must be a temperature-controlled facility with a flexible internal arrangement, which will be finalized during the detailed design phase.
04-Related to Design	29.	Could NCPOR provide more information for the laboratories they require, space, likely equipment etc.? In our experience every nation has different requirements.	The research conducted at Indian Antarctic Stations focuses on Climate Change through studies in various fields including Atmosphere, Cryosphere, Geology, Geomagnetism, Space Weather, Environment and Biology. The facilities must provide generic laboratory spaces equipped with stable power supply, water and waste disposal for disciplines such as Chemistry, Biology, Electronics and Earth Sciences and space for a Satellite Ground Station for remote sensing data acquisition is required. Specialized laboratories with unique requirements are not included at this stage and will be incorporated during the detailed design phase.
04-Related to Design	30.	Will NCPOR be providing a set of Room Data Sheets, a list of all rooms containing details of NCPOR minimum requirements for each room, for example: Room area, Occupancy numbers, Furniture details/sizes, Equipment details/sizes, Materials used etc.	Occupancy will include 40 single rooms and 50 double rooms. Each living room should feature a standard-sized bed, a work desk, storage shelves for books and papers and a closet/wardrobe for personal clothing. The remaining details are at the discretion of the Entity.



04-Related to Design	31.	Is the requirement for individuals with disabilities to access every location mandatory, including for instance generator and plant rooms?	Refer Section 5.3.5 The relevant text is not intended for persons with disabilities but rather to ensure easy access for patients during medical emergencies, facilitating quick access to medical facilities and efficient evacuation.
04-Related to Design	32.	It is not usual for Stations in Antarctica to include elevators due to the need for continued maintenance and certification. We would be grateful if NCPOR could confirm elevators are to be included in the project as it is unlikely that the solution would be single storey only?	Elevators for personnel are not required; however, provisions for cargo lifts / platforms for medical emergencies can be included as necessary.
04-Related to Design	33.	Clause 6.2 advises that no heating is required in the Hangar. We would suggest that it would be prudent to provide heating in the Hangar to expedite helicopter maintenance / pre-flight checks etc.	Reference Annexure-1 Section 6.2 Helicopters are not stationed during the austral winter, so heating is not anticipated. However, a heating system can be considered with the option to shut it down when not needed, ensuring that there is no risk of freezing in the heating elements or pipes.
04-Related to Design	34.	Do NCPOR have any specific requirements for room humidity levels?	Humidity should be maintained at a comfortable level in the station, within an adjustable range of 35% to 60%.
04-Related to Design	35.	Detailed of the structure and concept design?	The intention is not to restrict the creativity of the designer. With these considerations in mind, the master plan and design of the structures are left to the discretion of the designer.
04-Related to Design	36.	What kind of shape of building NCPOR looking for whether any specific shape or area?	The intention is not to restrict the creativity of the designer. With these considerations in mind, the master plan and design of the structures are left to the discretion of the designer.
04-Related to Design	37.	What will the manpower requirement in the station building for members? Single or Double/Sharing basis?	Occupancy will include 40 single rooms and 50 double rooms. Each living room should feature a standard-sized bed, a work desk, storage shelves for books and papers and a closet/wardrobe for personal clothing. The remaining details are at the discretion of the Entity.
04-Related to Design	38.	What will the proposed garage area.?	Refer Annexure-1 Section 5.5. Garage space is required for PistenBully vehicles with dimensions of 7.8 x 5.8 x 4.3 meters (length x breadth x height).



04-Related to Design	39.	Is the dining area for summer and winter members will be separate or combined.?	No, However, it is left to the designer's discretion to determine the best utilization of space and energy efficiency.
04-Related to Design	40.	What will be the accommodation plan for summer and winter members..? Is it combined or separate.	It is left to the designer's discretion to determine the best utilization of space and energy efficiency.
04-Related to Design	41.	Is there any specific requirements for the fire and safety system..? What kind of system required by NCPOR?	Yes, As per Indian/ International standards.
04-Related to Design	42.	Is there is any plan for adding the renewable energy in new station.?	Yes, Refer clarifications provided under Part-A at Serial Number-2 of this Clarification Document.
04-Related to Design	43.	Are there any guidelines or protocols for construction in Antarctica?	Refer Section-2 for Environmental Guidelines.
04-Related to Design	44.	Can the old building materials be utilized for the construction of the new Maitri II station?	No.
04-Related to Design	45.	What are the facilities expected in the Hospitals in the design concept?	Refer Annexure-1 Section 1.1 For the concept design, only the space allocation with basic facilities and easy accessibility is required.
04-Related to Design	46.	Whether NCPOR explores the potential for utilizing renewable energy resources in the new Maitri II station?	Yes, Refer clarifications provided under Part-A at Serial Number-2 of this Clarification Document.
04-Related to Design	47.	Are the entities required to adhere to any national or international design standards when submitting their designs?	For the concept design, entities may follow Indian and/or international standards.
05- Related to Consultancy Fee	48.	The tender documents request for a cost estimate to be submitted. If each competitor use their own cost consultants, how will you ensure that all entries are costed in the same manner in order to provide a fair basis for comparing them? We think the only way to compare costs between all entries is for NCPOR to appoint their own the same basis. independent cost consultant who can then calculate an outline cost for all entries on	The cost should be estimated by the Entity , as it will vary significantly depending on the type of proposed structures, materials used, and the technology suggested for safety and environmental considerations. However, for design evaluation the percentage fee is explained in detailed under Part-A, Serial Number 4 of this Clarification Document.



05- Related to Consultancy Fee	49.	After registering, if the bidder is successful in winning the Competition, will NCPOR cover the consultant fees for the project?	No, Entities may engage sub-consultants or advisors at their own cost and expense.
05- Related to Consultancy Fee	50.	As the project duration will extend over several years, is it acceptable to include a price Adjustment in our bid linked to a recognized and mutually agreed price index to cover inflation?	No escalation in fees shall be payable.
05- Related to Consultancy Fee	51.	As the commencement of construction date and the number of construction seasons is not known, we would suggest it would be clearer to present construction stage fees for site Supervision as a lump sum per month, or per construction season rather than a percentage. Would this be acceptable to NCPOR?	The Consultancy fee for Architectural Services and Engineering + Supervision Services have been elaborated under Part-A at Serial number 4 of this Clarification Document
05- Related to Consultancy Fee	52.	With reference to Clause 5.4.5: "Consultancy fee shall be a percentage of cost of the project Please define the term "cost of project" and at what stage the final fee will be applied to, for example: (a) cost estimation before awarding the contract, (b) cost estimation at completion of preliminary design, (c) cost calculation at completion of detailed design, (d) cost calculation at completion of tender, (e) Cost calculation at completion of construction. It would be helpful if NCPOR could confirm the basis of the commercial evaluation process.	The Consultancy fee for Architectural Services and Engineering + Supervision Services have been elaborated under Part-A at Serial number 4 of this Clarification Document. For the purpose of evaluating the design competition, the Fee for Architectural Services, expressed as a percentage of the initial estimated cost provided by the Entity, will be considered as the financial/commercial criterion, carrying a weightage of 20%. However, the proposed percentage fee will be applied to the actual final cost of the project when determining the actual contractual payments.
05- Related to Consultancy Fee	53.	What will be the estimated cost for the percentage fees of the project?	Cost to be estimated by the Entity depending on the type of the proposed structures. Percentage fee explained under Part-A at Serial Number 4 of this Clarification document.
05- Related to Consultancy Fee	54.	Who shall be responsible for the Project Management Consultancy) (PMC)? The winning Entity or a Third Party?	Refer Section 7.7 The winning Entity shall be responsible.



05- Related to Consultancy Fee	55.	What will be the total cost of the estimated project? Should transportation costs be included in the quote?	Refer Section 5.4.5 and provided under Part-A at Serial Number 4 of this Clarification Document. The total cost must be estimated by the Entity based on the project description and the type of design proposed. It must be submitted in Revised Annexure-2. Please note that transportation of cargo and personnel from the mainland to Antarctica will be covered by NCPOR and should not be included in the cost estimation.
05- Related to Consultancy Fee	56.	Who will cover the expenses for providing temporary shelter for the engineering team during the construction of Maitri II in Antarctica?	Temporary accommodation for the consultants' personnel on-site will be provided by NCPOR. However, accommodation for the construction company's personnel will be arranged by the Entity itself.
06- Related to Evaluation	57.	5. COMPETITION TERMS AND CONDITIONS 7.7. Role and Responsibility of Winning Entity - At the time of the competition it is quite impossible to calculate the fee for the supervision of prefabrication and site supervision in Antarctica. Is it possible to exclude this part?	The Consultancy fee for Architectural Services and Engineering + Supervision Services have been elaborated under Part-A at Serial number 5 of this Clarification Document. For evaluation purposes the Fee for Architecture Service shall be considered.
06- Related to Evaluation	58.	What will the estimation of cost.? Whether they add the transportation or logistics cost in the estimation or not.?	Refer Section 5.3.10 The cost of transportation from mainland to Antarctica will be managed by NCPOR and should be excluded from the estimate.
06- Related to Evaluation	59.	When will the compliance of our design references (statements from the Client) with the competition requirements be verified? Should we submit them before the competition starts or only after submitting the concept along with the offer and formal documents?	The compliance of your design references with the competition requirements will be verified after the submission of the design documents, which is due on 05 November 2024.
06- Related to Evaluation	60.	What exactly will the procedure look like until the competition results are announced?	The evaluation criteria are provided at under Part-A at Serial number 5 of this Clarification Document.
06- Related to Evaluation	61.	After submitting the competition entry are there any additional requirements regarding drawing or cost estimates?	Currently, no additional requirements are anticipated. However, if further clarifications are needed, they will be requested from the Entity. Failure to provide the necessary



			clarifications within the specified time may impact the evaluation score.
06- Related to Evaluation	62.	Is the turnover work competition certificate required for the JV's Partner during submission? Are there any specific documents that need to be included in the bid requirements checklist?	Refer Section 7.2 item-1 Details of the number of completed projects, project size (Covered Area), project cost and financial turnover (including Audited Balance Sheets for the past three years) must be submitted along with the design documents by 05 November 2024.
06- Related to Evaluation	63.	Will the bid information submitted by each team remain confidential?	Yes, Refer to Section 5.4.5. The cost estimate and proposed fees should be submitted in a separate sealed cover. This will be opened at the end for evaluation under the Combined Quality-Cum-Cost-Based System, with 80% weightage for Quality and 20% for Cost.
06- Related to Evaluation	64.	Is there a turnover requirement for participation in the bid, whether by the consortium or a single company?	Refer Section 7.2 item-1 Details of the number of completed projects, project size (Covered Area), project cost and financial turnover (including Audited Balance Sheets for the past three years) must be submitted along with the design documents by 05 November 2024.
07- Consortium	65.	Document clarification for the JV/s firm.? any preferred format..?	It should be in line with the Undertaking (Annexure-6).
07- Consortium	66.	We would like to know if, in order to participate in the bidding process, it is necessary to formalize an international consortium with all the complete documentation, or if it is sufficient to simply declare that, in case of victory, the consortium will be formally legalized between the declared companies?	Refer Sections 4.1, 4.3, 6.1.3 and other relevant sections of the Project Document. Consortium partners must submit a joint declaration (Annexure-6). along with the design submission by 05 November 2024, in compliance with the relevant sections. The lead partner of the consortium, or individual entities forming a consortium, must complete registration, including payment of the prescribed fee, by 16 September 2024 .



			<p>Documentary proof of the consortium, regardless of nationality, must be registered or legalized through a duly approved authority and submitted within 30 days of the declaration of results.</p> <p>It is crucial to understand that if the registered Entity is not the lead partner, the registered Entity must still be a member of the consortium; otherwise, the design submission will not be considered.</p> <p>All subsequent correspondence will be directed only to the lead partner, not the registered Entity.</p>
07- Consortium	67.	For the competition stage, is it necessary to have a legal representative from India?	<p>It is not mandatory to have a legal representative from India at the competition stage; this is left to the discretion of the Entity</p>
07- Consortium	68.	Is the documentation for joint ventures (JVs) or international partners required before the submission of the Design (05 November 2024), or can it be submitted at a later stage?	<p>Refer Sections 4.1, 4.3, 6.1.3 and other relevant sections of the Project Document.</p> <p>Consortium partners must submit a joint declaration (Annexure-6) along with the design submission by 05 November 2024, in compliance with the relevant sections.</p> <p>The lead partner of the consortium, or individual entities forming a consortium, must complete registration, including payment of the prescribed fee, by 16 September 2024.</p> <p>Documentary proof of the consortium, regardless of nationality, must be registered or legalized through a duly approved authority and submitted within 30 days of the declaration of results.</p> <p>It is crucial to understand that if the registered Entity is not the lead partner, the registered Entity must still be a member of the consortium; otherwise, the design submission will not be considered.</p> <p>All subsequent correspondence will be directed only to the lead partner, not the registered Entity.</p>



07- Consortium	69.	Whether the Entities not having in house expertise / capabilities in Architecture/ Engineering / Project management can draw these services through consultants?	Refer to Sections 4, 5, and 7.7 which outline that the competition involves both 'Projects' and 'Ideas' and define the roles and responsibilities of the winning Entity. Entities lacking in-house capability in any of the core fields may form a consortium. Participating entities must demonstrate in-house capabilities for designing, engineering and supervision, either directly or through a consortium partnership with no more than three partners. For consortium, the capabilities of each partner must be clearly defined and outlined. If these capabilities are not adequately demonstrated, the submission will not be considered. Entities may engage consultants at their own cost and expense.
08-Related to Documentation	70.	5.4.1. Scale and Dimensions /Model Is it possible to submit the physical model later? Normally the model will be built when the drawings are finished and the drawings are usually finished shortly before submission. The production of the physical model takes at least one week, and shipping to India / NCPOR will take another week. Wouldn't it be better to submit one general model in 1:500 scale instead of submitting 2 models in different scales (1;1000/1:200)?	Refer Sections 5.4 and 5.4.1 The relevant statement regarding the physical model should be read and interpreted as follows: the submission of a physical model is optional, not mandatory as explained in Part-A at Serial Number-6 of this clarification Document. If an Entity chooses to submit a physical model, the scale may be adjusted as needed.
08-Related to Documentation	71.	3D model will be in which format?	The 3D digital model must be in Rhino software with .3DM format. The digital walkthrough should be approximately of 10 minutes duration.
08-Related to Documentation	72.	In the tender documents there is a requirement for physical delivery of models etc to India. This is very unsustainable (and against the spirit of the Antarctic Treaty Protocol). With today's technologies it will be easy to produce enough visual information to explain the project fully in digital format. Could you please re-consider this requirement?	Refer Sections 5.4 and 5.4.1 The relevant statement regarding the physical model should be read and interpreted as follows: the submission of a physical model is optional, not mandatory as explained in Part-A at Serial Number-6 of this clarification Document.



08-Related to Documentation	73.	It is very unsustainable to ask for a face-to-face interview during the competition stage considering the majority of competitors will have to fly in from across the world.	Refer Section 6.1.6. The presentations will be conducted in hybrid mode. Physical attendance is optional , allowing participants the flexibility to present in person or virtually.
08-Related to Documentation	74.	Can we ask for the exact scope of documentation to be submitted in the competition, including a list of drawings, views, scale, size of drawings/boards and other documents?	Refer Section 5 <ul style="list-style-type: none"> • The Drawings shall be in AO size, Landscape with white background. All images shall be not less than 600 dpi. • The 3D digital model must be in Rhino software with .3DM format. • The digital walkthrough should be approximately of 10 minutes duration. • For limits on drawings may refer Sections 5.4.2 and 5.4.3 • Refer Sections 5.4 and 5.4.1 The relevant statement regarding the physical model should be read and interpreted as follows: the submission of a physical model is optional, not mandatory as explained in Part-A at Serial Number-6 of this clarification Document. Scale of the drawing may be modified if required.
08-Related to Documentation	75.	What will the design size for the drawing?	Refer Section 5 <ul style="list-style-type: none"> • The Drawings shall be in AO size, Landscape with white background. All images shall be not less than 600 dpi. • The 3D digital model must be in Rhino software with .3DM format. • The digital walkthrough should be approximately of 10 minutes duration.
08-Related to Documentation	76.	What platform/software will be used for the 3D model design?	The 3D digital model must be in Rhino software with .3DM format.
08-Related to Documentation	77.	We need to complete the concept design before constricting a physical model. Would it be accepted for NCPOR to submit the digital model and technical concept design by the stated	Refer Sections 5.4 and 5.4.1 The relevant statement regarding the physical model should be read and interpreted as follows: the submission of a physical



		deadline, but allow us further two weeks for us to construct and then deliver the physical model.?	model is optional, not mandatory as explained in Part-A at Serial Number-6 of this clarification Document.
08-Related to Documentation	78.	Do NCPOR have a prefer drawing size (A0/A1) for the plans and is there is maximum limit on drawings that can be provided.	Refer Section 5 <ul style="list-style-type: none"> • The Drawings shall be in AO size, Landscape with white background. All images shall be not less than 600 dpi. • The 3D digital model must be in Rhino software with .3DM format. • The digital walkthrough should be approximately of 10 minutes duration. • For limits on drawings may refer Sections 5.4.2 and 5.4.3
08-Related to Documentation	79.	Clause 5.4.1- Specifies the scale require for the model and drawings, If the scale become to manage due to drawings sizes and model sizes, will if be possible to agree with NCPOR alternative scales.?	Refer Sections 5.4 and 5.4.1 The relevant statement regarding the physical model should be read and interpreted as follows: the submission of a physical model is optional, not mandatory as explained in Part-A at Serial Number-6 of this clarification Document. Scale of the drawing may be modified if required.
08-Related to Documentation	80.	Do NCPOR have a preferred format for 3D model.?	The 3D digital model shall be in Rhino software with .3DM format.
08-Related to Documentation	81.	Whether Physical model required or not?	Refer Sections 5.4 and 5.4.1 The relevant statement regarding the physical model should be read and interpreted as follows: the submission of a physical model is optional, not mandatory as explained in Part-A at Serial Number-6 of this clarification Document.
09-Related to Additional Information	82.	- Do we get a digital 3D Model of the site?	Registered entities may request additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data. This information will be provided upon signing a non-disclosure agreement (Annexure-5).



09-Related to Additional Information	83.	Wind, Snow and Geomorphological data of the proposed site.?	Registered entities may request additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data. This information will be provided upon signing a non-disclosure agreement (Annexure-5).
09-Related to Additional Information	84.	If any geological information for the proposed site will be provided after the registration for designing purpose.	Registered entities may request additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data. This information will be provided upon signing a non-disclosure agreement (Annexure-5).
09-Related to Additional Information	85.	Is any earthquake, ice quake, is recorded in the proposed site?	Maitri Station hosts a permanent seismic monitoring station. While no significant seismic activity has been recorded, low-intensity ice quakes originating from distant locations have been detected.
09-Related to Additional Information	86.	Map of the proposed site, any special protected zone lying in the proposed site	There are no protected areas like ASMA and ASPA within the proposed area for development of Maitri-II. Registered entities may request additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data. This information will be provided upon signing a non-disclosure agreement (Annexure-5).
09-Related to Additional Information	87.	Will NCPOR be providing a long-term survey for snow melting phases, drainage Water volumes (where does the water go) in the site area?	Registered entities may request additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data. This information will be provided upon signing a non-disclosure agreement (Annexure-5).
09-Related to Additional Information	88.	Is there any water quality monitoring data available for the lake (water outtake and intake) and A risk assessment available? Could NCPOR advise how they currently respond to water Contamination (insufficient treated wastewater or fuel leakage)?	Such information is available in published research papers, some of which are in the public domain. Any additional information that is not readily available, and deemed necessary, will be compiled to the extent possible and provided during the detailed design phase.



09-Related to Additional Information	89.	Topography; Will NCPOR be issuing a 3D site plan for the designated area for the building.?	Refer Section 6.1.3 Registered entities may request a contour map of the area, data for Digital Elevation Model which will be provided upon signing a non-disclosure agreement (Annexure-5).
09-Related to Additional Information	90.	Will NCPOR be providing hourly, or half hourly recorded historical weather data covering many years for wind speed, wind direction, wind gusts, air temperature, ground temperature, Humidity, global solar radiation, precipitation, snow deposition/accumulation, etc. for the site?	Registered entities may request additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data. This information will be provided upon signing a non-disclosure agreement (Annexure-5).
09-Related to Additional Information	91.	Can the contour map of the proposed site can be shared by NCPOR for the design concept?	Refer Section 6.1.3 Registered entities may request a contour map of the area, which will be provided upon signing a non-disclosure agreement (Annexure-5).
09-Related to Additional Information	92.	Can we obtain information on the current facilities at Maitri, as well as weather, soil, and snow data, to assist in the planning and engineering design of structures?	The existing Maitri Station provides accommodation for 25 persons in the main building and 55 persons in container modules and wooden hutment dorms. Facilities include a kitchen, dining area, laundry, washrooms, incinerator-type toilets, satellite communication for voice, video, and data, containerized laboratories, multipurpose workshops for vehicles and carpentry, containerized fuel storage, two helipads, and containerized power generators. Registered entities may request additional information on climatology, contour maps, geological and geomorphological maps of the area and Digital Elevation Model data. This information will be provided upon signing a non-disclosure agreement (Annexure-5).



Subject: Pre-Registration Clarification Meeting held on Monday, 19 August 2024

List of Annexures

Annexure Number	Annexure Nomenclature
Revised Annexure-2	Estimated Cost of Construction of Structures and Associated Infrastructure
Annexure-3	Registration Form
Annexure-4	Declaration and Undertaking for Bonafide and Originality of Concept Design
Annexure-5	Non-Disclosure Agreement
Annexure-6	Undertaking by Individuals/Entity or Consortium
Annexure-7	Proposal of Consultancy Fee for Project Maitri-II
Annexure-8	List of Documents Submitted



Revised Annexure-2

**ESTIMATED COST OF CONSTRUCTION
 OF STRUCTURES AND ASSOCIATED INFRASTRUCTURE**

Description of Structures and Associated Infrastructure	Estimated Area / Length (Square Meters/ Meters)	Estimated Cost (Indian Rupees/ US Dollars)
1. Main Building Living quarters, offices, laboratories, dining, and recreation areas (Capacity: 140 individuals during austral summers, 40 during austral winters)		
2. Generator Complex Power generation facility with capacity for 6 generators/CHP units (Total capacity: 600-750 kVA)		
3. Multi-Compartment Warehouse Storage facility with compartments for various supplies and equipment		
4. Fuel Farm Storage and distribution facility for JET A1 fuel (Capacity: 600 kL)		
5. Workshop cum Garage Temperature-controlled workshop with space for at least 2 Pistenbully vehicles and garage space for 15 Pistenbully vehicles		
6. Helicopter Hanger 20 meters in length, 15 meters in width, and 8 meters in clear-height		
7. Helipads 30 x 30 metres		
8. Roads Network of roads designed for optimal flow and minimal environmental impact		
9. Pipelines (Fuel, Water, Waste) Network of pipelines for fuel and trace heated water and wastewater systems		
10. Cables Network of electrical and communication cables of Arctic-grade rated for -40 Degree Celsius.		
Total Area and Cost In Words.....		

Declaration

The estimated cost for the structures is based on the inputs provided by NCPOR including the number of inhabitants and required as outlined in the Project Maitri-II Document dated 25 July 2024 and the explanations provided in the Clarification Document from the meeting held on 19 August 2024. The sizing of the structures, internal arrangement, material selection and master plan—including the placement of structures, roads, pipelines and cableways—are all based on our concept design. This estimate excludes the cost of logistics and cargo movement from the mainland to Antarctica which has not been factored into this calculation. The structures have been designed according to our specified parameters.

Signed for and on Behalf of-

Name of Entity:

Signature of Authorized Person:

Name:

Date:



REGISTRATION FORM

1. Entity Information

1.1. Name of the Entity*:

(For ease of reference, all combinations—whether Individuals, Firms or Consortiums—are referred to as the 'Entity.' It is important to note that if the registered Entity joins a consortium that is not formally registered for this competition under Project Maitri-II, it must still be a member of that consortium, even if not the lead partner; otherwise, the design submission will not be considered. Firms and Consortiums must attach registration or incorporation document. For Consortiums that are not formally registered, a Declaration of Intent must be provided as per Annexure-6.)

1.2. Name of Authorized Person:

1.3. Email ID:

1.4. Office Phone Number:

1.5. Mobile Number:

1.6. Postal Address for Correspondence:

2. Registration Fee Details

2.1. Amount Paid:

2.2. Paid by and on behalf of (Name of Entity)

(If an Indian Entity or an authorised representative is making payment in Indian Rupees on behalf of a foreign Entity, the amount should be equivalent to USD500 at prevailing exchange rate on the date of payment along with transaction charges if any.)

2.3. Mode of Transfer:

(Please specify: Bank Transfer, Credit Card, Draft etc. with name of the bank)

2.4. Reference details for payment tracking:

2.5. Date of Transaction:

3. Declaration

I/We hereby declare that the information provided above is true and accurate to the best of my/our knowledge. I/We understand that any false statement may lead to the rejection of the registration. I/We have read and agree to the terms and conditions outlined in the competition guidelines, as well as the clarifications provided in the Transcript of the Pre-Registration Clarification Meeting held on 19 August 2024, available on the NCPOR website and through emails.

Signed for and on Behalf of-
Name of the Entity:

Signature of Authorized Person:

Name:

Date:

For Office (NCPOR) Use Only

Registration Number:

Date Received:

Processed By:



Annexure-4

[This declaration should be printed on official letterhead of the Entity]

DECLARATION AND UNDERTAKING FOR BONAFIDE AND ORIGINALITY OF CONCEPT DESIGN

To
The Director
National Centre for Polar and Ocean Research,
Vasco-Da-Gama, Goa,
India 403 804

I/We, the undersigned, confirm that we have reviewed the brief for the "**Global Design Competition for Redevelopment and Construction of the Indian Research Station Maitri in Antarctica: Project Maitri-II**" (hereafter referred to as the "Project"), including the clarifications provided in the Transcript of the Pre-Registration Clarification Meeting held on 19 August 2024, which are available on the NCPOR website and through emails. We understand the design requirements and terms and conditions of the competition and agree to accept the decisions of the National Centre for Polar and Ocean Research regarding the evaluation and award process as final and binding.

I/We hereby declare and certify that the design entry submitted for the Project is the bonafide and original work of the undersigned competitor(s). This declaration is made in accordance with the prescribed form and has been submitted either physically, by post, or virtually through an FTP link.

I/We certify that the drawings and accompanying documents for the **Project** have been prepared under my/our direct supervision. The design is the original idea of the undersigned and has not been taken from any other design nor is it an adaptation of another design without the written consent and approval of the original authors.

By signing this declaration, I/We affirm the authenticity and originality of the work submitted and acknowledge adherence to the terms and conditions stipulated for this competition. I/We also acknowledge that should this declaration be found to be false now or at any time in the future, I/We will forfeit the right to participate and will accept all consequent repercussions as determined by the governing body of the competition.

For and on Behalf of [Entity]-
(Individual/ Authorised Signatory of Firm/ Lead Partner of the Consortium)

Seal of the [Entity]

Full Name:

Signature:

Date:

Instructions:

1. This declaration must be completed in full and submitted along with the design entry.
2. Ensure that all required signatures and dates are properly included.
3. In the case of a consortium, the declaration needs to be signed by the lead partner with his/her name and designation.



NON-DISCLOSURE AGREEMENT

This Non-Disclosure Agreement (the "Agreement") is entered into as of [Date.....], by and between the National Centre for Polar and Ocean Research (hereinafter referred to as "NCPOR"), with its principal office located at Headland, Sada, Vasco-Da-Gama, Goa 403 804 and [Name of Entity] (hereinafter referred to as the "Entity"), with its principal office located at [Address.....].

WHEREAS, NCPOR is conducting a global design competition for the redevelopment and construction of the Indian Research Station Maitri in Antarctica, referred to as "Project Maitri-II" (the "Project"); WHEREAS, NCPOR shall be sharing certain confidential and proprietary information, data, maps, and documents with the participating entities, which are not in the public domain;

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the parties hereto agree as follows:

- Confidential Information.** For purposes of this Agreement, "Confidential Information" means any data or information, oral or written, disclosed to the Entity by NCPOR in connection with the Project that is not generally known to the public, including but not limited to, technical, financial, architectural, engineering, and structural information and any other proprietary information relating to the Project.
- Obligations of Non-Disclosure and Non-Use.** The Entity agrees to:
 - Maintain the confidentiality of the Confidential Information.
 - Not disclose any Confidential Information to any third party without the prior written consent of NCPOR.
 - Not use any Confidential Information for any purpose other than for the performance of its duties in connection with the Project.
- Duration.** This Agreement shall commence on the date hereof and shall continue until the completion of the Entity's involvement in the Project, unless earlier terminated by either party with thirty (30) days written notice. The obligations of confidentiality shall survive the termination of this Agreement.
- Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties.
- Governing Law and Jurisdiction.** This Agreement shall be governed by and construed in accordance with the laws of India. The parties hereby submit to the exclusive jurisdiction of the courts located in Goa, India, for the resolution of any disputes arising out of or in connection with this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Non-Disclosure Agreement as of the date first above written.

For and on behalf of, National Centre for Polar and Ocean Research Signature: _____ Name of Authorised Person: _____ Title/ Designation: _____ Seal: _____	For and on behalf of, [Name of Entity] *Signature: _____ *Name: _____ *Title/ Designation: _____ *Seal: _____
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** In case of a consortium, the lead partner (individual or authorized signatory) should affix their signature and reflect their name and designation.*



UNDERTAKING BY INDIVIDUALS/ENTITY OR CONSORTIUM

Part-A: Undertaking for Individual Architect/Firm or Engineer/Firm

I/We, [Name of Entity], in my/our capacity as an individual Architect/Firm or Engineer/Firm (strike out which is not applicable), hereby declare and certify that I/We possess the partial/full (strike out which is not applicable) capacity and capability for the Architectural and/or Engineering design and effective supervision of the entire Project Maitri-II. This certification is made with full knowledge and understanding of the requirements specified Maitri-II Project Document, as well as the clarifications provided in the Transcript of the Pre-Registration Clarification Meeting held on 19 August 2024, available on the NCPOR website and through emails.

I/We, [Name of Entity], in my/our capacity as an individual Architect/Engineer/Firm (strike out which is not applicable), hereby confirm to fulfil my/our designated role and responsibilities as outlined above to ensure the successful execution of Project Maitri-II. I/We also commit to resolving any differences that may arise during the course of the project in a timely and equitable manner.

I/We also acknowledge that should this declaration be found to be false now or at any time in the future, I/We will forfeit the right to participate and will accept all consequent repercussions as determined by the governing body of the competition.

Authorized Signature:

Name of The Entity:

Date:

Part-B: Undertaking for Partners of Existing Consortium / Intended Consortium

We, [Name of Entities], as partners of a consortium named **[Consortium Name]** / intending to form a consortium (strike out which is not applicable), hereby declare and certify that our existing / intended (strike out which is not applicable) consortium has or will have the requisite capacity and capability for the Architectural and/or Engineering design and effective supervision of the entire Project Maitri-II. This certification is made with full knowledge and understanding of the requirements specified in the Maitri-II Project Document, as well as the clarifications provided in the Transcript of the Pre-Registration Clarification Meeting held on 19 August 2024, available on the NCPOR website and through emails.

The responsibilities of the existing / intended consortium partners are as follows:

- **Partner-1 (Lead Partner):** [Detailed Responsibilities]
- **Partner-2:** [Detailed Responsibilities]
- **Partner-3:** [Detailed Responsibilities]

We, the undersigned partners of the consortium, hereby agree to fulfil our respective designated roles and responsibilities as outlined above to ensure the successful execution of Project Maitri-II. We also commit to resolving any differences that may arise among us in a timely and equitable manner.

Regardless of our nationalities, we hereby undertake to submit the documentary proof of the consortium's registration or legalization through a duly approved authority within 30 days of the declaration of results. Failure to do so will result in the forfeiture of our candidature for the design competition and any associated awards, or as deemed appropriate by NCPOR.

Furthermore, in our individual and collective capacities, we authorize the Lead Partner to assume full responsibility on our behalf, including making decisions, corresponding with NCPOR, and accepting any remuneration related to the project. The Lead Partner shall also be responsible, on our behalf, for the successful execution of the project.

I/We acknowledge that should this declaration be found to be false now or at any time in the future, I/We will forfeit the right to participate and will accept all consequent repercussions as determined by the governing body of the competition.

Signatures

Partner-1: [Signature]
[Name of Entity]
[Date]

Partner-2: [Signature]
[Name of Entity]
[Date]

Partner-3: [Signature]
[Name of Entity]
[Date]



Annexure-7

[This should be printed on official letterhead of the Entity]

PROPOSAL OF CONSULTANCY FEE FOR PROJECT MAITRI-II
(Reference Clarifications Part-1, Serial Number-4)

To
The Director
National Centre for Polar and Ocean Research,
Vasco-Da-Gama, Goa,
India 403 804

Subject: Proposal of Consultancy Fee for Project Maitri-II

We, [Name of the Entity], hereby propose the following consultancy fee for Project Maitri-II as a percentage of the estimated cost of the project.

Proposed Fee:%percent (In words) of our estimated project cost as per the Revised Annexure-2, which is Indian Rupees/US Dollars (Strike out whichever is not applicable)(In Words)

We, [Name of the Entity], hereby declare that the information provided in this Statement of Consultancy Fees is true and accurate. We have read and agree to the terms and conditions outlined in the competition guidelines.

We further affirm that we have thoroughly reviewed the Project Document for Maitri-II and the subsequent clarifications provided. We understand that, for the purpose of evaluating the design competition, the fee for Architectural Services, as outlined in Part-1, Point 4 of the clarification document, will serve as the financial/commercial criterion, carrying a weightage of 20%.

Additionally, we understand that the fee structure for Engineering and Supervision Services will be mutually agreed upon in the subsequent contract agreement. The proposed fee has been expressed as a percentage of our estimated project cost, as provided in the Revised Annexure-2, with due consideration given to the nature and complexity of the proposed design.

Signed for and on behalf of –
Name of Entity:

Signature of Authorized Representative:
Name of Authorized Representative:
Email Address:
Phone Number:
Mobile Number:
Postal Address:



Annexure-8

List of Documents Submitted

For the final submission, the list must include all relevant documents applicable to the Entity, including those issued by NCPOR. This list should encompass the submitted design documents as per Section 5.4—such as architectural drawings, renderings, engineering plans, models, props etc. Additionally, it should include documents supporting eligibility according to Sections 4.1 and 4.3 of the Maitri-II Project Document dated 25 July 2024 and the subsequent Clarification Document of 19 August 2024. The list must also cover supporting documents for completed projects, including project size (covered area), project cost, financial turnover (with audited balance sheets for the past three years) and any other information deemed necessary by the Entity as per Section 7.2, Item 1 of the Maitri-II Project Document. All documents must be duly authenticated with the signatures or digital signatures of the authorized person of the Entity. **Documents marked with * are mandatory.**

Serial Number	Document Description	Document Description and parameter (Scale, Format etc.)
1.	*Revised Annexure-2 Estimated Cost of Construction of Structures and Associated Infrastructure	Provided by NCPOR and duly authenticated
2.	Annexure-3 Registration Form	Provided by NCPOR and duly authenticated
3.	*Annexure-4 Declaration and Undertaking for Bonafide and Originality of Concept Design	Provided by NCPOR and duly authenticated
4.	*Annexure-5 Non-Disclosure Agreement	Provided by NCPOR and duly authenticated
5.	*Annexure-6 Undertaking by Individuals/Entity or Consortium	Provided by NCPOR and duly authenticated
6.	*Annexure-7 Proposal of Consultancy Fee for Project Maitri-II	Provided by NCPOR and duly authenticated
7.		
8.		
9.		
10.		
11.		
	Add as many rows as needed ...	

Signed for and on behalf of –
 Name of Entity:

Signature of Authorized Representative:
 Name of Authorized Representative:
 Email Address:
 Phone Number:
 Mobile Number:
 Postal Address: